

SEWICKLEY HILLS BOROUGH
Tuesday December 13, 2016 General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Natasha Brandenburg, Lawrence (Randy) Newman, Lucille Guttendorf, Brad Linsenmeyer (Solicitor), Wayne Hyjek (Treasurer), Diana Steele (Secretary)

MEMBERS EXCUSED:

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas Jr., Chief Micklos, Don Fogel, Joe Warick

CITIZENS & GUESTS: Mrs. Phillips asks if there are any issues not on the agenda that anyone would like to discuss.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed the meeting minutes from November 7, 2016, she has one minor addition to the minutes regarding, Wick Landscape, she asks for a motion to approve.

MOTION: A motion is made by Mrs. Guttendorf to approve the meeting minutes with a minor addition, from November 7, 2016, seconded by, Mr. Faulkner the motion is carried with all in favor, Mr. Newman abstains, he did not attend the meeting.

TREASURER'S REPORT: Mr. Hyjek gives the following balances in the Borough's accounts as of November 30, 2016:

PNC	\$ 6,338.62
FNB	\$312,721.78
Capital Reserve	\$ 85,118.85
Real Estate Taxes	\$261,035.02
Uncollected R.E. Taxes	\$ 8695.05

POLICE REPORT: In the absence of Mayor Malarik Ms. Steele gives the Police Report. There were a total of 10 Police calls in November. Chief Micklos reported there was one harassment call that was resolved without incident.

ENGINEER'S REPORT: There was nothing on the agenda to be addressed by Mrs. Ketterer.

SOLICITOR'S REPORT: Atty. Linsenmeyer reported there was nothing to be reported at this time.

Mrs. Guttendorf reported there was activity at the pump station last week, Mrs. Phillips stated that all accounts were turned over to OTSA as of November 1, 2016.

Mrs. Phillips asks Mr. Hyjek to refund the third quarter payments made by sanitary sewer residents.

ADMINISTRATIVE REPORT: **Magee Road Speed Limit:** Ms. Steele reported at the request of Council, PennDOT has completed the speed limit at the top of Magee Road; their conclusion, the speed should be reduced from 30 mph to 25 mph. It is the responsibility of the Borough to take the 30 mph signs down and replace them with 25 mph signs, the Borough is also responsible for maintaining these signs.

Mr. Faulkner will ask Wick Landscape to give a cost estimate to erect the new signs. He stated further that a representative from "Big House" will attend the January 10, 2017 meeting to explain the services they provide.

COUNCIL MEMBERS: **2017 Meeting dates:** Mrs. Phillips stated the meeting dates for 2017 need to be advertised, keeping the General Council meetings on the second Tuesday of the month, Planning Commission meetings on the third Tuesday of the month, and the Council work meetings (if necessary) to be held on the fourth Tuesday of the month.

MOTION: A motion is made by Mrs. Guttendorf to spend up to \$200 to advertise the meeting schedule for 2017 and January 2018, seconded by Mr. Faulkner, roll call is taken with all in favor.

2017 Budget approval: Mrs. Phillips asks Council to approve the 2017 Budget and the real estate tax rate, at 2.84 mills.

MOTION: A motion is made by Mr. Faulkner to approve the 2017 Budget and tax rate, as advertised, seconded by Mrs. Brandenburg, the motion is carried with all in favor.

Wick Contract: Mr. Faulkner reports the contract the Borough has with Wick Landscape is for winter maintenance, they also do maintenance jobs on the Borough roads at the request of Council. Mr. Faulkner stated Wick Landscape cleaned up the leaves on Fairhill Road.

Mrs. Guttendorf stated the residents at the corner of Magee and Sewickley Hills Drive raked their leaves to the berm of the road. The Borough does not employ a leaf removal service. Mrs. Phillips is to approach the residents and ask that they push the leaves back from the berm preventing them from entering the storm drains.

Pave-Rite: Mr. Faulkner reported that the repairs to Fairhill Road and the catch basin on Magee Road were completed by Pave-Rite, the bill for \$8,200 will be paid immediately.

Borough Road Patching: Mr. Faulkner stated the roads in the Maronda plan will be patched in April of 2017, with tar and chip to be laid later in the year. The roads in the Woods of Sewickley Hills will also be addressed. Mr. Faulkner stated that the cost will be approximately \$150,000.

PSAB Newsletter: Mr. Faulkner stated the Council, Planning Commission and Zoning Hearing Board would use the PSAB as a resource for information relating to Borough issues.

Christmas Party: Mrs. Brandenburg stated the Volunteer Christmas Party is scheduled for this Saturday, December 17, 2016. As of this date there are 21 attendees.

Newsletter: Mrs. Brandenburg reported she has received feedback from Council members regarding including obituaries in the Newsletter. Council would like to include only members of the community who have served the Borough.

Fee Schedule: Mrs. Guttendorf has presented a draft of fee schedule of the Borough and surrounding communities, Franklin Park Borough and Ohio Township. After the Council has an opportunity to review her draft it will be discussed at the January 10, 2017 meeting.

Randy Newman: Mr. Newman stated that he will be resigning Council effective January 9, 2017. Council members expressed their appreciation for his service.

MOTION: A motion is made to approve the bills as presented for payment by Mr. Faulkner, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

ADJOURNMENT:

MOTION: A motion is made by Mrs. Brandenburg to adjourn the meeting at 8:50 p.m., seconded by Mrs. Guttendorf, motion carried with all in favor.

Respectfully submitted
Diana Steele-Secretary