

SEWICKLEY HILLS BOROUGH
Tuesday, November 12, 2019
General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Michael Lepore, Joseph H. Hajnas, Andrew Shannon (Solicitor), Mayor Malarik, Diana Steele (Secretary), Betsy Rengers (Treasurer), Emile Ketterer (Engineer)

ABSENT: Teresa Hartle

GUESTS: Wendy Quatelbaum, Bridget Lee, Chief Hanney, Craig Rowland, Ryan Andrews, Steve Guyton, Gerard Reed, Hunter Hopkins, Kiahana Horne

MINUTE APPROVAL: Mrs. Phillips asks if Council if everyone has reviewed the minutes from October 8, 2019 for approval.

MOTION: A motion is made by Mr. Lepore to approve October 8, 2019 meeting minutes as amended, seconded by Mr. Faulkner, motion is carried with all in favor.

Mrs. Phillips asks if Council if everyone has reviewed the minutes from October 22, 2019 for approval, with minor changes.

MOTION: A motion is made by Mr. Lepore to approve October 22, 2019 meeting minutes as amended, seconded by Mr. Hajnas, motion is carried with all in favor.

POLICE REPORT: Mayor Malarik states there were a total of 20 minor calls to the OTPD in October.

ENGINEER'S REPORT: Mrs. Ketterer stated she forwarded her road report to Council outlining the roads in need of attention over the next three years. She stated that in 2020 she has calculated that there would need a budget of \$5,000 to do some crack sealing on Borough roads. Mrs. Ketterer stated that the road conditions in the Borough are holding together pretty well.

Mrs. Ketterer stated that the Borough was denied the recent Grant application for Hunt Road, but the application process will be open again in January 2020. Regarding Hunt Road, the July flood jumped the bank and took out some of the gravel, there were emergency repairs made.

Mr. Rowland stated that at that time he spoke with Matt Gordon of the Allegheny County Conservation District regarding the Hunt Road culvert.

MOTION: A motion is made by Mr. Hajnas to spend up to \$2,000 to have Mrs. Ketterer explore the culvert replacement on Hunt Road, seconded by Mr. Lepore, roll call is taken and the motion is carried with all in favor.

SOLICITOR'S REPORT: Atty. Shannon stated he had nothing to report.

TREASURER'S REPORT: Ms. Rengers asked for a motion to approve Check Detail from October 9, 2019 to November 12, 2019. This report includes all automatic recurring charges and payroll taxes that were due by October 31, 2019.

MOTION: A motion is made to approve the Check Detail presented by Ms. Rengers by Mr. Lepore, seconded by Mr. Faulkner, roll call is taken and motion is carried with all in favor.

Ms. Rengers stated the Profit and Loss overview contains actual numbers. The Budget was incorrectly put into QuickBooks so she could not pull the correct budget numbers. She will check with Auditor O'Connor to see if she can delete the budget and put it in correctly. She has included the balance sheet for review. Ms. Rengers stated the outstanding Real Estate taxes as of the Month of October, 2019 are \$19,735.64.

Mr. Faulkner opens a discussion of the budget stating that he would like to add \$16,000 to obtain a generator for the building, stating further that there is \$45,000 already budgeted for building improvements. Ms. Rengers stated there was a surplus of \$10,000 in the budget that could be applied to the generator expense.

Mr. Faulkner stated he would also like to explore the possibility of increasing our rental rates in the future. He has called Franklin Park Borough and their facility rents for \$80/per hour between the hours of noon to 10 p.m. with an additional charge of \$100 for clean-up. This will be discussed in a future meeting.

APPROVAL OF BILLS: **MOTION: A motion is made by Mr. Lapore to pay the bills as presented, seconded by, Mr. Faulkner; roll call is taken with all in favor.**

ADMINISTRATIVE REPORT: Ms. Steele stated she needs a motion to approve Resolution 3 of 2019 for the appointment of Betsy Rengers to replace Charles Guttendorf as Treasurer for the Borough.

MOTION: A motion is made by Mr. Hajnas to approve Resolution 3 of 2019 for the appointment of Betsy Rengers to replace Charles Guttendorf as Treasurer for the Borough, seconded by Mr. Faulkner, motion is carried with all in favor.

Ms. Steele stated she needs a motion to approve Resolution 4 of 2019 for the appointment of Teresa Hartle to replace Lucy Guttendorf to the Council.

MOTION: A motion is made by Mr. Hajnas to pass Resolution 4 of 2019 to appoint Teresa Hartle to the Council seat vacated by Lucy Guttendorf, seconded by Mr. Faulkner, motion is carried with all in favor.

Ms. Steele asks for a motion to approve the advertisement of the Budget for 2020 and the Real Estate Tax Rate.

MOTION: A motion is made by Mr. Lepore to approve the advertisement of the Budget and Real Estate Tax rate for 2020, seconded by Mr. Hajnas; roll call is taken with all in favor.

Mr. Faulkner stated that there are representatives from the Woods of Sewickley Hills Homeowners Association and recognizes Ryan Andrews. Mr. Andrews states that the main focus of the HOA is the intersection with Red Mud Hollow Road at Sweetwater Drive and the unsafe conditions of the School Bus stop for the children. Mr. Andrews has contacted Quaker Valley School district to ask for the school buses to enter the Woods to pick up the children, stating further the school district has denied their request. Mr. Andrews will contact PennDOT to request a traffic study on Red Mud Hollow to reduce the speed limit making the left turn out of the Woods safer. He would like to see stop signs placed coming down the hill toward Sweetwater Drive and up Red Mud Hollow at Sweetwater Drive.

COUNCIL MEMBERS: Mr. Hajnas stated that Pave-Rite has bid \$9,500 to make repairs to Hunt Road. Mr. Hajnas stated that Pave-Rite will use some of the gravel in the parking lot and asks to reserve some of that gravel for repairing pot holds on upper Hunt Road.

MOTION: A motion is made by Mr. Hajnas to approve the bid of \$9,500 from Pave-Rite to make repairs to Hunt Road, using some of the gravel in the parking lot seconded by Mr. Lepore, roll call is taken with all in favor.

Mr. Hajnas stated that the allocation of funds in the budget for roads be split between Hunt Road and Fairhill Road using \$45,000 for each.

MOTION: A motion is made by Mr. Faulkner to spend \$10,000 from the building improvements portion of the budget for a generator for the building, seconded by Mr. Lepore, roll call is taken with all in favor.

Mr. Lepore stated that Glen Osborne informed him that Sewickley Heights has increased the cost of road salt for the upcoming season, the cost being \$70.93/ton, increasing our road salt budget an additional \$270.00.

MOTION: A motion is made by Mr. Lepore to approve the additional expense for road salt and to continue our relationship with Sewickley Heights Borough at a cost of \$500.00 per month, seconded by Mr. Faulkner, roll call is taken with all in favor.

ADJOURNMENT:

MOTION: A motion is made by Mr. Hajnas to adjourn the meeting at 8:48 p.m., seconded by Mr. Lapore; motion is carried with all in favor.

Respectfully submitted
Diana Steele- Secretary