

**SEWICKLEY HILLS BOROUGH**  
**Monday November 7, 2016 General Council Meeting Minutes**

- CALL TO ORDER: Mrs. Phillips called the meeting to order at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.
- PRESENT: Cynthia Phillips, Jack Faulkner, Natasha Brandenburg, Lucille Guttendorf, Mayor David Malarik, Arthur Leonard (Solicitor), Emile Ketterer (Engineer), Wayne Hyjek (Treasurer), Diana Steele (Secretary)
- MEMBERS EXCUSED: Lawrence (Randy) Newman
- CITIZENS ATTENDED: Craig Rowland, Joe Hajnas, Sr., and Joe Hajnas Jr., Sgt. Beck,
- CITIZENS & GUESTS: Mrs. Phillips asks if there are any issues not on the agenda that anyone would like to discuss.
- MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed the meeting minutes from October 11, 2016 and asks for a motion to approve.
- MOTION: A motion is made by Mr. Faulkner to approve the meeting minutes from October 11, 2016, seconded by Mrs. Guttendorf, the motion is carried with all in favor.**
- TREASURER'S REPORT: Mr. Hyjek stated the October financials are unavailable as the First National Bank website was being updated over the weekend. He did report, however, the Sanitary Sewer account mailing came into the office prior to the meeting and reported the balance in that account is \$43,143.44.
- POLICE REPORT: Mayor Malarik reported there were 22 Police calls in October, 8 were auto related, 9 were alarms, 5 were minimal, and there was nothing major. Sgt. Beck agreed.
- ENGINEER'S REPORT: **Sound Attenuation:** Mrs. Ketterer reported her office responded to a request regarding Sound Attenuation for the Borough's great room facility, she also had the representative from her office suggest carpet manufacturers for new flooring in the room.
- MS4 Permitting:** Mrs. Ketterer reported that in the past the Borough received a waiver on MS4 Permitting due to the size of the system. In July the Borough received a letter from the DEP regarding MS4 future renewal, after reviewing the submission information required for "letter of advanced waiver approval" that is to be submitted by the end of the year.
- OTSA Transfer:** Mrs. Ketterer reported regarding the televising inspection of the sanitary sewer lines and she has completed mapping update with Manhole Numbers. This has been submitted to MTSA for completion of televising inspection. She is awaiting televising video and summary reports.
- Magee Road Catch Basin:** Mrs. Ketterer reported that Pave Rite was the low bid for the catch basin repair at \$8,200, the work is to begin on Wednesday, November 9, 2016. She has been in contact with PennDOT for pre-work restoration meeting, that meeting was declined by PennDOT due to the minimal restoration requirements.
- SOLICITOR'S REPORT: Atty. Leonard stated the OTSA Addendum to the Agreement for the takeover of the sanitary sewer lines has been signed, the other issues needing addressed would be sign-off on the easement agreements and recording, and the televising is outstanding.
- ADMINISTRATIVE REPORT: **NIRA:** Ms. Steele reported that NIRA has submitted their contract with the Borough for 2017.
- Speed Study on Magee Road:** PennDOT has responded to the Borough's request to perform a speed study on Magee Road.
- Quaker Valley Ambulance Authority:** has submitted their contract with the Borough for 2017.

**Sewickley Salt Contract:** The salt contract with Sewickley has been received at the same rate as last year.

COUNCIL MEMBERS:

**Borough Signage:** Mrs. Phillips thanks Mr. Joseph Hajnas, Sr. for doing a mock up sign for the Borough Roads. Mr. Hajnas stated he has contacted Mr. Sign and has a bid of \$124/each for the signs. Mr. Faulkner to call Big House for pricing. The signs would be 24" wide x 3' high on 6" galvanized posts. Mr. Faulkner stated the sign for the Municipal Building should be replaced with a sign signifying that it is not just Sewickley Hills Park it is also the Municipal Building, stating further it could be lighted.

**Road Repairs:** Mr. Faulkner stated our contract with Wick Landscaping for snow removal and plowing ends on October 31, 2018. Mr. Faulkner stated that Wick Landscaping has been our road repair contact in the past and that Wick, in order to meet Sewickley Hills Borough's financial constraints, used cheaper materials than specs necessary for lasting pot hole repairs. He contacted Mrs. Ketterer to get the specs necessary for pot hole patching and discussed these details with Pave-Rite located in Coraopolis. Mr. Faulkner is requesting that Fairhill Road is in need of pot hole patching before winter. Mrs. Phillips stated that all roads needing repairs will be tar and chipped in August of 2017.

**MOTION: A motion is made by Mrs. Guttendorf to have Pave-Rite fix the pot holes on Fairhill Road as soon as possible according to PennDOT standards at a cost of \$5,400, seconded by Mr. Faulkner, roll call is taken with all in favor.**

**Borough Christmas Party:** Mrs. Brandenburg stated the Borough Volunteer Christmas Party will be held on December 17, 2016 and stated that \$500 was approved at last month's Council meeting. The Building Committee will meet on Thursday, November 10, 2016 to discuss the party.

**Rental Fees:** Mrs. Brandenburg stated the Building Committee will also discuss the possibility of raising the rental fees for the Borough building. She has composed a spreadsheet which includes neighboring borough fees.

**Newsletter:** Mrs. Brandenburg stated there were quite a few changes to the draft of the newsletter to be mailed, she is in the process of updating.

**Playground:** Mrs. Brandenburg stated she is trying to gather information regarding having a Borough playground installed. QVRA was to complete work on grading the area surrounding the soccer fields which would aid in the placement of the playground, no work to date has been completed. Mrs. Phillips suggests that Mrs. Brandenburg form a Playground committee that can discuss the plans for the playground and submit those plans at a Council meeting.

Mrs. Phillips asks if Council has had a opportunity to review the bills being presented for payment, and asks for a motion.

**MOTION: A motion is made by Mrs. Guttendorf to pay the bills as presented, seconded by Mrs. Brandenburg, roll call is taken with all in favor.**

ADJOURNMENT:

**MOTION: A motion is made by Mrs. Phillips to adjourn the meeting at 8:33 p.m., seconded by Mrs. Brandenburg, motion carried with all in favor.**

*Respectfully submitted*  
*Diana Steele-Secretary*