

SEWICKLEY HILLS BOROUGH
Tuesday October 13, 2015 Public Hearing and General Council Meeting

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cindy Phillips, Jack Faulkner, Chris Cox, Natasha Brandenburg, Randy Newman, Solicitor Art Leonard, Emile Ketterer, Wayne Hyjek, and Secretary Diana Steele.

MEMBERS ABSENT: Mayor Malarik

CITIZENS ATTENDED: Lucy Guttendorf, Craig Rowland, Karl Boyer, Don Fogel, Lee Nute, Joe Hajnas, Sr., Joe Hajnas, Jr., Dean Wolz, Michael Ott, Chief Michlos and Paul Coury.

PUBLIC HEARING: Before the Public Hearing begins Mrs. Phillips polls the Council for their opinions of the Property Maintenance Code Ordinance. It is the opinion of the Council that the Property Maintenance Ordinance as proposed be sent to the Planning Commission for further discussion.

Testifying: Karl Boyer, Joe Hajnas, Sr., Joe Hajnas, Jr., and Michael Ott.

The Public Hearing is closed at 7:53 p.m. with a Motion from Chris Cox, seconded by Randy Newman, with all in favor.

NEW BUSINESS: Mrs. Phillips asks if anyone has anything to discuss not on the agenda, no one responds.

MINUTE APPROVAL: Mrs. Phillips asks for approval of the minutes from August 25, 2015.

MOTION: A motion is made by Mrs. Phillips to approve the minutes of August 25, 2015 as presented, seconded by Mrs. Faulkner, Mr. Newman abstains, with all others in favor.

Mrs. Phillips asks for approval of the minutes from September 8, 2015.

MOTION: A motion is made by Mrs. Brandenburg to approve the minutes of September 8, 2015 as presented, seconded by Mr. Faulkner, Mr. Newman and Mr. Cox abstain, all others in favor.

TREASURER'S REPORT: Mr. Hyjek gives the following bank balances: PNC - \$ 16,273.00
FNB - \$431,982.00
Sanitary Account - \$ 62,346.00
Capital Reserve - \$ 83,962.73

Ms. Steele's paycheck from 8-22-2015 to 9-4-2015: Mr. Hyjek explains the discrepancy in Ms. Steele's paycheck stating that the 36 hours owed to Ms. Steele was not carried over to the correct column, it was rectified in the next pay period with Ms. Steele deducting four (4) hours from her total hours worked. There have been no other discrepancies found.

2016 Budget: Mr. Hyjek and Mrs. Phillips met on Sunday, October 11, 2015 to prepare the proposed budget for 2016 presented to Council at the meeting tonight. Mrs. Phillips stated that in June or July Mr. Newman was asked by Council to work on the budget with Mr. Hyjek, Mrs. Phillips states that to date Mr. Newman has not met with Mr. Hyjek and asks him to make an effort to be more active in the budget process.

Generator: Mr. Faulkner asks if there are funds appropriated in the 2016 budget to purchase a generator for the Borough, in case of power outage. Mrs. Phillips asks Mr. Hyjek to increase line 469 in the 2016 budget from \$2,000 to \$10,000. Furthermore, no action on the generator at this time.

MOTION: A motion is made by Mr. Faulkner to advertise the proposed 2016 budget as presented with the change to the building expense line from \$2,000 to \$10,000, seconded by Mr. Newman, roll call is taken with all in favor.

Mrs. Brandenburg requested further explanation for a refund check to the Midget Football team of \$250.00.

MOTION: A motion is made to pay the bills as presented, with the exception of the Midget Football team by Mr. Cox, seconded by Mr. Newman, roll call is taken with all in favor.

POLICE REPORT:

In the absence of Mayor Malarik, Ms. Steele gives the Police Report as normal, Chief Micklos has nothing to add.

ENGINEER'S REPORT:

Kevin & Demar Repairs: Mrs. Ketterer reports the contract for the Kevin & Demar Road repairs are completed and the contractor, Liberoni, will begin work the week of October 19, 2015.

The contractor has asked if they could store stone for the project in the Borough parking lot and also if there is any site in the Borough they could dump the materials taken away from Kevin and Demar.

Atty. Leonard stated that would require an addendum to their performance bond that would cover stock piling of materials and damage to the Borough lands. Art to prepare the addendum.

Hunt Road: Mrs. Ketterer stated that she met with Mr. Faulkner, Mr. Rowland and Mrs. Phillips to discuss options for repairs to Hunt Road and further explore the Grant from the ACCD for gravel roads. Mrs. Ketterer stated she obtained the following bid options:

Gravel - \$40,504,
Chip & Seal (no Grant funding available for this option) - \$61,907.

Mrs. Phillips stated that Hunt Road repairs will be discussed again next year, there is more discussion needed before repair options are made. Ms. Steele is asked to mail a letter to ACCD thanking them for the opportunity for the Grant application.

SOLICITOR'S REPORT:

OTSA Conveyance: Atty. Leonard stated that he submitted all necessary documents to OTSA for the conveyance of the Sewickley Hills Borough sanitary lines turnover to OTSA. As of this date, he has no response from their Solicitor.

The decision is made to wait until all outstanding bills are paid from the sanitary account before paying the Borough back the monies borrowed.

ADMINISTRATIVE REPORT:

QVRA Contract: Mrs. Phillips and Ms. Steele to make a written proposal to QVRA regarding their use of the soccer fields. Some of the items to be included are that QVRA resolve the parking situation, and to gravel the parking area and maintain that portion, perhaps even enlarging that portion to accommodate the QVRA cars. The Borough will have to employ a landscaping company to cut the soccer fields grass if the contract is not renewed.

Hunt Road Drainage: During the tour of Hund Road Jack Faulkner and Cindy Phillips and Craig Rowland noticed drainage emanating from three (3) pipes emptying under Hunt Road onto adjoining property, it is suspected to be a septic field. Ms. Steele contacted Microbac Labs, in Warrendale, to obtain a proposal to test the drainage liquid. Atty. Leonard stated that Allegheny County Health Department is the sewage enforcement office for the Borough.

MOTION: A motion is made by Mr. Cox to spend up to \$300.00 to have a laboratory test the drainage liquid on Hunt Road, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

Wick Landscaping Repairs to Hunt Road: Mr. Faulkner states Wick Landscaping was not approved for the expense of \$2,807.00 to make repairs to Hunt Road. Mrs. Phillips stated the work was necessary and asks Council to accept Wick's bid as presented.

MOTION: A motion is made by Mr. Cox to accept Wick Landscaping bid of \$2,807.00 to make repairs to Hunt Road, seconded by Mr. Newman, roll call is taken with all in favor.

Thank you to Ms. Rengers and Mr. Hajnas, Jr.: Ms. Steele thanked Ms. Rengers for filling in when she broke her arm and also to Mr. Joe Hajnas Jr. for coming into the office on meeting days to set up the tables and chairs.

Tim Fehl's Resignation: Mrs. Phillips stated that Mr. Fehl has submitted his resignation as the Borough Code Enforcement Officer and Road Master effective December 31, 2015. Mrs. Phillips states that a replacement needs consideration to cover PA One Calls, Code Enforcement, etc. and asks Council to think about someone for a replacement.

Mini-Cell Tower: Mrs. Phillips asked that Ms. Steele contact Natausha Horton of the Cohen Law Group to submit a bid to the Borough to prepare a Mini-Cell Tower Ordinance. Atty. Leonard stated that this has been the specialty of the Cohen Law Group and his law firm does not wish to bid on preparing an Ordinance.

Property Maintenance Code: Mrs. Phillips asks Council, on the completion of the Public Hearing to discuss the proposed Property Maintenance Code Ordinance if they would like to send it to the Planning Commission for their recommendations. The Council would like to send it to the Planning Commission.

Block Party: Mrs. Phillips wishes to extend the gratitude of the community to Molly and Don Fogel for allowing the Borough to use their residence for the Community Block Party.

Playground: Mrs. Brandenburg asks Mrs. Ketterer her input to the location of a potential playground at the Borough. She is contemplating having fund raising functions or perhaps obtaining Grant money to fund the project. Mrs. Phillips states that this is in the very early stages.

Borough Painting/Staining Bids: Mr. Faulkner received three bids for painting/staining the inside and outside of the Borough building. The bids were from Stanick, Wayne, and Walko.

MOTION: A motion is made by Mrs. Phillips to accept Greg Walko's bid to paint/stain the inside/outside of the Borough building and to schedule the work according to our needs, seconded by Mr. Cox, roll call is taken with all in favor.

Chris Cox: Mr. Cox states that he is going to resign his Council seat for personal reasons. Mrs. Phillips states the position only has 30 days to fill.

MOTION: A motion is made by Mrs. Phillips and seconded by Mr. Faulkner to accept Mr. Cox's resignation effective November 10, 2015.

Halloween Party: Mrs. Brandenburg asks for approval of the Halloween Party expense.

MOTION: A motion is made by Mr. Cox to approve the expense of up to \$250.00 for the Halloween Party, seconded by Mr. Faulkner, roll call is taken with all in favor.

MOTION: A motion is made by Mrs. Phillips to approve the expense of mailing post cards to the residents regarding the Halloween Party, seconded by Mr. Cox, roll call is taken with all in favor.

Newsletter: Mrs. Brandenburg stated that she has begun work on a December newsletter, she also stated that the budget for Community Block Party was \$1,300.00 and the actual expense was \$1,000.00

Mr. Newman to meet with Mr. Hyjek regarding the budget and finances for the Borough.

ADJOURNMENT:

MOTION: A motion is made by Mr. Cox to adjourn the meeting at 10:02 p.m., seconded by Mr. Newman; with all in favor.

Respectfully submitted-
Diana Steele-Secretary