

SEWICKLEY HILLS BOROUGH
Tuesday, October 10, 2017 General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Mayor David Malarik, Arthur Leonard (Solicitor), Emile Ketterer (NIRA), Wayne Hyjek (Treasurer), Diana Steele (Secretary)

MEMBERS EXCUSED: Natasha Brandenburg,

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas Sr., Chief Micklos, Cindy Spencer, Jeannie Minnick, Ken and Barb Mosi, Hunter Hopkins.

TRIBUTE: Mr. Faulkner stated that Karl Boyer passed away on September 29, 2017. He has served the Borough in many capacities through the years. Council observed a moment of silence.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed September 12, 2017 meeting minutes for approval.

MOTION: A motion is made by Mr. Faulkner to approve the meeting minutes from September 12, 2017, seconded by Mrs. Guttendorf; motion is carried with all in favor.

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda that anyone wishes to discuss. There is no reply.

TREASURER'S REPORT: Mr. Hyjek stated that he will be working on the 2018 Budget this week; he will have a draft done and sent to Council as soon as possible, it will be presented at the Council Work Meeting on November 24, 2017.

He reported the following bank balances:

PNC	\$ 13,751.17
FNB	\$ 454,066.06
Sanitary	\$ 40,579.32
Capital Reserve	\$ 86,380.24

POLICE REPORT: Mayor Malarik states there were 21 Police related calls in September, 8 were traffic related, the rest were minor. Chief Micklos reported that our neighboring municipalities have installed cameras that have provided the police departments an invaluable tool to capture persons violating the law and suggested at a later date it may be beneficial for Sewickley Hills Borough to install cameras at strategic locations.

Mr. Faulkner will write a letter to our State Representative regarding getting radar for Ohio Township Police Department in addition to all counties in Pennsylvania.

Mr. Rowland and his neighbors on Hunt Road reported there have been several incidences of ATV's and dirt bikes racing on Hunt Road. Chief Micklos stated he received the reports but, it is difficult to enforce due to lack of licensing of such vehicles.

ENGINEER'S REPORT: Mrs. Ketterer stated the work on the Pave-Rite road rehab project for the roads in the Maronda Plan, Fairhill Road, and Sewickley Hills Drive is completed, they are requesting final payment in the amount of \$51,062.21.

MOTION: A motion is made by Mr. Faulkner to approve payment in the amount requested by Pave-Rite, Inc., seconded by Mrs. Guttendorf; roll call is taken with all in favor.

MOTION: A motion is made by Mr. Faulkner to pay the bills are presented, seconded by Mr. Hajnas; roll call is taken with all in favor.

Mrs. Ketterer reported her office is working on the application for a Grant for Hunt Road through the ACCD; the administrator will meet with a representative from NIRA Engineering.

SOLICITOR'S REPORT:

Village of Sewickley Hills: Atty. Leonard reported that representatives for the Villages will be present at the Planning Commission meeting on October 17, 2017 to present their plan. This will require the Borough Council to hold a Public Hearing no later than November 30, 2017 to be advertised for two weeks, the property is to be posted with this information, a letter may be mailed to the adjoining property owners. A vote, by Council, is to be taken by February of 2018. Mrs. Phillips stated that the Public Hearing would be held on November 28, 2017 a regularly scheduled Council Work Meeting.

Rental Contract: Atty. Leonard stated that he has reviewed the rental contract as it applies to the beer and wine permit. Atty. Leonard will contact Diemert Insurance Company to discuss what options are available moving forward.

ADMINISTRATIVE REPORT:

Ms. Steele asked for approval to send post cards to residents to fill the vacant Zoning Hearing Board seat.

MOTION: A motion is made by Mrs. Guttendorf to spend up to \$100 to mail post cards to residents to fill the vacant Zoning Hearing Board seat, seconded by Mr. Hajnas, roll call is taken with all in favor.

Ms. Steele asked for approval to advertise the meeting dates for 2018 in the Post-Gazette.

MOTION: A motion is made by Mr. Faulkner to approve the expenditure to advertise the meeting dates for 2018, seconded by Mrs. Guttendorf; roll call is taken with all in favor.

Ms. Steele stated the contract for trash removal expires on 12/31/2017 and asked for the expenditure to advertise for trash removal services. Mrs. Phillips will update the bid packet.

MOTION: A motion is made to approve the expenditure, up to \$100 to advertise for trash removal by Mr. Faulkner, seconded by Mr. Hajnas, roll call is taken with all in favor.

Ms. Steele reported that mice have damaged the audio equipment, Kozi Equipment; the original installers have been contacted and will assess the damage and submit a bid to repair.

COUNCIL MEMBERS:

Mrs. Phillips reported that she is in receipt of Mr. Wayne Hyjek's resignation letter, effective 12/31/2017. Mr. Hyjek has offered to help train his replacement. Mrs. Phillips stated she met with Quaker Valley COG representatives, they provide Treasurer services for \$32/hour. Mrs. Phillips to meet again and discuss the possibility of the Borough joining the QV COG for \$2,200/year. In the meantime, members of Council will spread the word that Borough is in need of a Treasurer and report any interest to Council at a future meeting.

Mr. Faulkner is gathering information regarding the catch basins located in the Borough that may be our responsibility to repair and replace. He will report any findings at a future meeting.

Mrs. Guttendorf reported that she will be in touch with Diemert Insurance to increase the replacement value of the Borough building, J & J Homes, the builder of the building stated the replacement cost is \$190 per square foot, this would increase the insurance approximately \$18,000. Atty. Leonard suggested getting a quote for replacement from Diemert Insurance.

Mr. Hajnas has prepared a Resolution for Signs; he is asking Atty. Leonard for review. Atty. Leonard stated there were a few changes to be made and he will submit the Council for approval.

ADJOURNMENT:

MOTION: A motion is made by Mrs. Phillips to adjourn the meeting at 9:01 p.m., seconded by Mr. Hajnas, motion carried with all in favor.

Respectfully submitted
Diana Steele-Secretary