

SEWICKLEY HILLS BOROUGH
Tuesday, October 9, 2018
General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Michael Lepore, Mayor Malarik, Arthur Leonard (Solicitor), Emile Ketterer (NIRA), Charlie Guttendorf (Treasurer), Diana Steele (Secretary)

CITIZENS ATTENDED: Craig Rowland, Chief Hanney, Hunter Hopkins, Brad Severson, and Doug Nolfi.

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda to be discussed, there is no response.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed September 11, 2018 meeting minutes for approval. Mrs. Phillips stated she had one minor change; Ms. Steele to amend the minutes as per the changes.

MOTION: A motion is made by Mr. Faulkner to approve, as amended the meeting minutes of September 11, 2018, as amended, seconded by Mr. Hajnas; motion is carried with all in favor.

Real Estate Taxes: Doug Nolfi gave his report of Real Estate Tax Collections. He reported the total collected revenue - \$230,952.20, total discount - \$3,473.65, total deductions - \$234,937.05, unpaid taxes - \$28,556.36.

Zoning Hearing Board: Mrs. Phillips appointed Noah Fardo (not present) and Brad Severson to serve on the Zoning Hearing Board.

MOTION: A motion is made by Mr. Lapore to appoint Brad Severson and Noah Fardo to the Zoning Hearing Board, seconded by Mr. Hajnas, motion is carried with all in favor.

POLICE REPORT: Mayor Malarik reported there were only 17 calls in September, the majority of calls were for downed trees, all were minor.

ENGINEER'S REPORT: **Magee Road:** Mrs. Ketterer reported Killen Construction completed the installation of manhole frame/castings on September 26, 2018 at a cost of \$1,200. NIRA purchased the manhole frame/casting/riser at a cost of \$506.54, which will be on the next invoice from NIRA. Mrs. Guttendorf expressed concerns regarding the sharp drop on the right side of Hunt Road. Mr. Rowland stated there is a guard rail that needs repairs also. Mrs. Phillips asks if Mrs. Ketterer could obtain bids for additional larger stone to be placed

along the right side of Hunt Road and a separate bid to repair the guard rail. Mrs. Ketterer stated further that her office will continue to monitor Hunt Road for the next two (2) year period.

MOTION: A motion was made by Mrs. Guttendorf to pay NIRA \$506.54 and Killen Construction \$1,200 for the purchase and installation of manhole frame/casting/riser for Magee Road, seconded by Mr. Hajnas, roll call is taken and carried with all in favor.

Hunt Road: Mrs. Ketterer reported that on September 26, 2018 a Post-Construction meeting was held on Hunt Road, including Allegheny County Conservation District representative and a representative from Martino.

Mrs. Ketterer stated the paperwork was submitted on October 1, 2018 for an additional Grant request for work on the remaining 600' of Hunt Road. Mrs. Ketterer stated that larger stone will be requested in the new grant to allow drainage to continue.

MOTION: A motion is made to pay Martino Construction for the work completed on Hunt Road from the Grant approved by ACCD with the Borough paying all costs over the \$40,000 Grant, total cost \$68,271, Borough's portion \$20,271, by Mr. Hajnas, seconded by Mr. Lapore, roll call is taken with all in favor.

SOLICITOR'S REPORT:

Atty. Leonard stated he will make the suggested recommendations to amend the Solicitation Ordinance to include upgraded fee schedule.

TREASURER'S REPORT:

Mr. Guttendorf reported the following balances in the Borough's accounts:

FNB	\$ 429,612
Money Market	\$ 228,948
Capital Reserve	\$ 82,467

APPROVAL OF BILLS:

MOTION: A motion is made by Mr. Lapore to pay the bills as presented, also to include an invoice for \$924.00 from Wick Landscaping that was overlooked, seconded by, Mr. Hajnas. Mrs. Guttendorf abstains from approving Mr. Guttendorf's check; roll call is taken with all in favor.

ADMINISTRATIVE REPORT: Ms. Steele reported the snow removal bids were requested to be submitted to the Borough by October 8, 2018. One bid was received from Wick Landscaping for a three year term. 2018-2019 - \$68.50/hour, 2019-2020 - \$69.00/hour, 2020-2021 - \$69.50/hour.

MOTION: A motion is made by Mr. Lapore to accept Wick Landscaping's bid for snow removal for a three year term. 2018-2019 - \$68.50/hour, 2019-2020 - \$69.00/hour, 2020-2021 - \$69.50/hour, seconded by Mrs. Guttendorf, roll call is taken and motion passes with all in favor.

MOTION: A motion is made to advertise the 2019 schedule of Council and Planning Commission meetings, by Mrs. Guttendorf, seconded by Mr. Hajnas, roll call is taken and motion passes with all in favor.

Ms. Steele mentions that Quaker Valley Ambulance Authority is raising their rates by \$1.00 per capita for 2019 bringing the cost to \$9.00.

COUNCIL MEMBERS: Mr. Hajnas wishes to thank Bell Acres Borough for their generosity in allowing Sewickley Hills to access our portion of Hunt Road through their Borough, he will continue to liaison with Bell Acres for the remaining work to haul aggregate to our Hunt Road project.

Mr. Lapore reported that the paperwork with Sewickley Heights will be finalized by the end of the month for salt storage, he has been working closely with Tom Huddleston the Council President of Glen Osborne to obtain winter salt through their connection with the COG. Mr. Lapore reported Sewickley Hills has ordered 130 tons of salt at a cost of \$70/ton, last year we used 190 tons.

BUDGET: There was a detailed discussion of the budget for 2019 with changes made, this will be discussed at the November 13, 2018 Council meeting.

ADJOURNMENT: **MOTION:** A motion is made by to Mr. Lapore adjourn the meeting at 10:12 p.m., seconded by Mr. Hajnas; motion is carried with all in favor.

Respectfully submitted
Diana Steele- Secretary