

SEWICKLEY HILLS BOROUGH
Tuesday, September 12, 2017 General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Mayor David Malarik, Andrew Shannon (Solicitor), Emile Ketterer (NIRA), Diana Steele (Secretary)

MEMBERS EXCUSED: Natasha Brandenburg, Wayne Hyjek (Treasurer)

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas Sr., Chief Micklos, Joe Warick. Cindy Spenser, Michael LaPore.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed August 8, 2017 meeting minutes for approval.

MOTION: A motion is made by Mr. Faulkner to approve the meeting minutes from August 8, 2017, seconded by Mrs. Guttendorf; motion is carried with all in favor.

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda that anyone wishes to discuss. There is no reply.

POLICE REPORT: Mayor Malarik states there were 22 Police related calls in August, 10 were traffic related, two medical emergencies, the rest were minor. Chief Micklos reported one of the traffic related calls was someone traveling at 95 mph on Red Mud Hollow Road.

ENGINEER'S REPORT: **Hunt Road:** Mrs. Ketterer stated after her meeting on Hunt Road with Mr. Rowland and Mrs. Phillips she will explore the options for remedies to the drainage problems. She asked Council for approval of \$1,500 to complete the application with associated engineering fees for a ACCD grant for gravel/dirt roads. This grant will not become available until December 1, 2017. She further stated there should be drainage across Hunt Road, grading on both sides of the road, and re-surface portions of the roadway.

MOTION: A motion is made by Mr. Hajnas to approve \$1,500 for NIRA to complete the engineering necessary to apply for the ACCD grant, seconded by Mrs. Guttendorf, roll call is taken with all in favor.

The discussion continued regarding Hunt Road with the following recommendations from residents on Hunt Road: clear the vegetation on both sides, cut trees about surface of the road to allow sunshine to get into the road surface area. Mr. Faulkner to be in touch with Wick Landscaping regarding minimum cutting of brush along the road surface.

Pave-Rite Contract: Mrs. Ketterer stated the Pave-Rite road rehabilitation has finished the first step. Pave-Rite has submitted a payment application for \$46,297.46.

MOTION: A motion is made by Mrs. Guttendorf to approve the payment to Pave-Rite in the amount of \$46,297.46, seconded by Mr. Faulkner, roll call is taken with all in favor.

Mrs. Ketterer stated the work will continue on the remaining road rehab in the next 10 days, she will contact the office to alert the police department to post "No Parking" signs on the pertinent roads allowing for cars to be towed if they do not comply with no parking restriction during paving process.

SOLICITOR'S REPORT: **Village of Sewickley Hills:** Atty. Shannon stated that Atty. Leonard mailed a letter to Council and the Planning Commission to outline the timetable for the Village of Sewickley Hills development. The developer will attend the October 17, 2017 Planning Commission meeting, a Public Hearing to be held prior to November 30, 2017 and a determination to be made by February 15, 2018, in writing from Council.

Woods of Sewickley Hills: Atty. Shannon stated that Atty. Leonard emailed a request from the Woods of Sewickley Hills Homeowners Association to exonerate the Borough tax that was not paid by Mr. Frank Pelly before the Homeowners Association took over the lands. Atty. Leonard suggested that the Borough exonerate the taxes owed if Quaker Valley School District exonerates their taxes. The amount owed to the Borough is \$ 2,743.43.

MOTION: A motion is made by Mrs. Guttendorf to exonerate the tax of \$2,743.43 if Quaker Valley School District exonerates their portion, seconded by Mr. Faulkner, motion is carried with all in favor.

MOTION: A motion is made by Mrs. Guttendorf to pay the bills as presented, seconded by Mr. Hajnas, roll call is taken with all in favor.

ADMINISTRATIVE REPORT:

Ms. Steele reported she received two bids to deep clean the bathroom floors, the baseboards in the entire building; the bids were extremely high. Mrs. Kovacs stated that she could deep clean the building.

TREASURER'S REPORT:

Mr. Hyjek is not present.

COUNCIL MEMBERS:

Catch Basin – Red Mud Hollow Road: Mr. Faulkner emailed Council that he met with the representative from PennDOT on Red Mud Hollow Road regarding a catch basin that is malfunctioning. PennDOT stated the catch basins are the responsibility of the Borough to repair.

Ms. Steele is asked to compose a letter to PennDOT explaining the water is not reaching the catch basin, there is nothing wrong with the catch basin itself.

Mr. Faulkner stated he counted six (6) catch basins along Red Mud Hollow Road, this led to the question is anyone inspecting the catch basins in the Borough. Mrs. Ketterer stated they should be inspected once a year and check the outfall locations.

Building Rental: Mrs. Guttendorf was in touch with Diemert Insurance regarding our \$35 alcohol permit for rentals of the building. Diemert responded "please make sure that anyone renting the facility for an event, especially if they are serving alcohol, gets a special event policy with a limit of liability at least \$1,000,000 or to check with their insurance carrier to see if they can provide coverage through their homeowners policy. They should also be required to give you a Certificate of Insurance listing the Borough as Additional Insured. This will protect the Borough if there is an incident. The price range is usually between \$150 and \$250." Mrs. Phillips stated that she thought this fee was exorbitant and asked Atty. Shannon to have Atty. Leonard look at indemnification regarding the serving of alcohol.

Mrs. Guttendorf also performed a cost analysis for profit of the building rental. The rentals pay for all of the expenses for the maintenance of the building, including utilities and Mrs. Kovacs salary, the Borough to date has profit income of \$3,412.08.

There was a discussion regarding raising the rental rate from \$350 to \$400 for non-residents and keeping the resident rate as it is at \$225. Mrs. Kovacs has stated in the past the non-resident rentals are approximately 99% of the rentals, very few residents rent the building. Council will await Mrs. Kovacs thoughts before initiating the increase.

Sign Resolution: Mr. Hajnas asked Council if they had an opportunity to look at his suggestion of a Sign Resolution as he has written. Mrs. Phillips asks that Atty. Leonard review the resolution and report to Council at the next meeting.

ADJOURNMENT:

MOTION: A motion is made by Mrs. Guttendorf to adjourn the meeting at 9:09 p.m., seconded by Mr. Hajnas, motion carried with all in favor.

Respectfully submitted
Diana Steele-Secretary