

**SEWICKLEY HILLS BOROUGH**  
**Tuesday, September 11, 2018**  
**General Council Meeting Minutes**

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Michael Lepore, Mayor Malarik, Andrew Shannon (Solicitor), Emile Ketterer (NIRA), Charlie Guttendorf (Treasurer), Diana Steele (Secretary)

CITIZENS ATTENDED: Craig Rowland, Chief Hanney, Don Fogel, Jim Maslanka, Ken Yarsky, Diane Hulings, Michael Ott, Hunter Hopkins

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda to be discussed, there is no response.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed August 14, 2018 meeting minutes for approval. Mrs. Phillips stated she had one minor change to correct produce to product and asked Ms. Steele to amend the minutes as per the changes.

**MOTION: A motion is made by Mr. Faulkner to approve, as amended the meeting minutes of August 14, 2018, as amended, seconded by Mrs. Guttendorf, motion is carried with all in favor**

POLICE REPORT: Ms. Steele reported there were only 14 calls in August, all were minor.

**Michael Ott:** Mrs. Phillips asked Mr. Ott to make his presentation to Council regarding his lot line change. Mr. Ott stated that he owns Lot 13 in the Woodlands Plan, Lot 12 is next door, he wishes to move the lot line closer to Magee Road to provide his property with more privacy. He had extensive surveying work done, the surveyor locating 140 points. The plan was approved at the August 21, 2018 Planning Commission meeting having met all the requirements of 50' setbacks on Magee Road and Legacy Drive sides. Atty. Yarsky asked if it was the same survey as submitted as The Woodlands Plan of Lots Revision # 2. It was determined that it was the same to Atty. Yarsky's satisfaction.

**MOTION: A motion is made by Mr. Lapore to approve the lot line change as presented by Michael Ott of The Woodlands Plan of Lots Revision # 2, as revised on August 13, 2018, seconded by Mr. Hajnas; motion is carried with all in favor.**

ENGINEER'S REPORT: **Hunt Road:** Mrs. Ketterer reported that on September 6, 2018 the Hunt Road site was visited by Nate Briggs, Forester for Sewickley Heights Borough, he

stated Sewickley Hills construction crew from Martino Contracting cannot utilize Sewickley Heights portion of Hunt Road. Mrs. Ketterer contacted Sewickley Heights regarding their vehicle weight ordinance, they stated there was no ordinance for weight limit. Bell Acres has a 9-ton weight limit as the upper portion of Hunt Road is asphalt. Sewickley Heights stated they wanted assurances that no damages would occur on their portion of Hunt Road. Mrs. Ketterer stated that Sewickley Heights closed Hunt Road today, she spoke with Martino and they are aware of the situation. Mrs. Ketterer stated the restoration work on Hunt Road would take 1 day. Mrs. Phillips expressed concerns regarding the Grant we received for this project, Mrs. Ketterer stated the DCED would be amendable to extending the time of the Grant. She stated further that it would impact the new Grant application as that requires submission by October 1, 2018.

Chief Hanney stated that prior to a road closure the EMS, fire, police, and residents should be notified.

Mrs. Phillips expressed her appreciation to Mrs. Ketterer and Mr. Hajnas for their efforts to keep this project on track.

**Magee Road:** Mrs. Ketterer reported she has no further information about the restoration of Magee Road.

SOLICITOR'S REPORT: Atty. Shannon stated there is nothing in his report.

TREASURER'S REPORT: Mr. Guttendorf reported the following balances in the Borough's accounts:

PNC	\$ 3,554
FNB	\$ 128,821
Capital Reserve	\$ 82,467
FNB General Fund	\$ 512,970

Mr. Guttendorf stated a large portion of real estate taxes have been paid and asked to transfer \$100,000 from the general account to the money market account.

**MOTION:** A motion is made by Mr. Lapore to transfer \$100,000 from the general account to the money market account, seconded by Mr. Hajnas; motion is carried with all in favor.

Mrs. Phillips reported that Mr. Guttendorf has sent the 2019 draft budget to the Council members for their review; she will be meeting with Mr.

Guttendorf to go over the budget items. If any members of Council have input, please be in touch with Mrs. Phillips before her meeting.

**MOTION:** A motion is made to spend up to \$225.00 to advertise the budget for 2019 by Mrs. Guttendorf, seconded by Mr. Hajnas; roll call is taken and motion is carried with all in favor.

Mrs. Guttendorf reported that setting up Mr. Guttendorf's new computer should be done by a professional and suggests using Up and Running at a cost of \$85/hour, it should take approximately 2 hours for set up.

**MOTION:** A motion is made by Mrs. Guttendorf to spend up to \$85/hour to set up Mr. Guttendorf's computer, seconded by Mr. Faulkner; roll call is taken and motion is carried with all in favor.

ADMINISTRATIVE REPORT: **Stewart Drilling:** Ms. Steele reported that due to power outages at the Borough building the hallway thermostat needs to be reset, requiring a service call from Stewart Drilling. She was told that the thermostat does not have a battery back-up and requested a quote to replace the thermostat. The bid includes replacing both thermostats, as the Great Room thermostat does not have battery back-up either. The bid was \$481.00 for both.

**MOTION:** A motion is made by Mr. Hajnas to accept the bid from Stewart Drilling at \$481.00 for the replacement of both thermostats, seconded by Mrs. Guttendorf; roll call is taken and motion is carried with all in favor.

APPROVAL OF BILLS: **MOTION:** A motion is made by Mr. Lapore to pay the bills as presented, seconded by, Mr. Hajnas. Mrs. Guttendorf abstains from approving Mr. Guttendorf's check; roll call is taken with all in favor.

Mr. Rowland stated the latest storm knocked down several power poles on Hunt Road, the poles have been restored but Comcast has not restored power and most of their equipment is lying on the ground next to the poles. Ms. Steele to contact Verizon to inquire about service being restored.

COUNCIL MEMBERS: Mrs. Phillips stated the additional Grant for Hunt Road will be submitted through NIRA's office.

Mr. Faulkner would like to begin disposing of old files stored in the Borough's attic. He has contacted PSAB for procedural issues. Ms. Steele is asked to contact Cintas for their rates. Mr. Faulkner stated the disposal of files can only be done either by shredding or burning.

Mr. Faulkner questioned the passage of the Borough's Mini-Cell Tower Ordinance. Mrs. Phillips stated the Cohen Law group wrote the ordinance that was a model for the Borough's Ordinance. Mrs. Phillips stated the Cohen Law Group wrote the ordinance that was a model for the Borough's ordinance. House Bill 2564 of July 2018 would place further restrictions on what the Mini-Cell Tower companies can and cannot do, and, if passed, it will then go to the Senate for passage.

**Solicitation Ordinance:** Atty. Leonard forwarded his changes to the Solicitation Ordinance to extend hours of permissible hours in the Borough. Atty. Leonard proposes to limit the times from 9:00 a.m. to thirty (30) minutes after sunset (Monday through Saturday). Mr. Hajnas stated that sunset is much later during summer hours and suggests setting a specific time such as 9:00 p.m. or sunset plus 30 minutes; whichever is first.

**Road Signs:** Mr. Hajnas found a Sewickley Hills Borough road sign in the attic and is looking into updating what we have to include our Logo.

**Road Salt:** Mr. Lapore reported that he is awaiting response to the storage of road salt from Sewickley Heights, he has been in contact with Tom Huddleston of Glen Osborne to work on a solution.

EXECUTIVE SESSION:

Council goes into Executive Session at 8:54 p.m. Executive Session ends at 9:39 p.m.

Atty. Shannon summarizes that items discussed were issues Sewickley Heights has with Sewickley Hills with regard to heavy truck traffic for the construction work on Hunt Road, there were no decisions made and no votes taken.

**MOTION:** A motion is made by Mrs. Guttendorf to negotiate with Bell Acres and Sewickley Heights Borough to reach a quick resolution to get trucks to Sewickley Hills Borough's portion of Hunt Road for the contract awarded suggesting Sewickley Hills Borough offer Sewickley Heights and Bell Acres up to \$20,000.00 per borough for damages to their portions of Hunt Road, Mr. Hajnas to act as liaison, seconded by Mr. Lapore; roll call is taken and motion is carried with all in favor.

ADJOURNMENT: **MOTION:** A motion is made by to Mr. Hajnas adjourn the meeting at 9:43 p.m., seconded by Mrs. Phillips; motion is carried with all in favor.

*Respectfully submitted*

*Diana Steele- Secretary*