

SEWICKLEY HILLS BOROUGH
Tuesday, August 14, 2018
General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Michael Lepore, Andrew Shannon (Solicitor), Emile Ketterer (NIRA), Charlie Guttendorf (Treasurer), Diana Steele (Secretary)

ABSENT: Mayor Malarik

CITIZENS ATTENDED: Craig Rowland, Sgt. Beck, Don Fogel, Joe Hajnas, Sr.; Jim Maslanka

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed July 10, 2018 meeting minutes for approval. Mrs. Phillips stated she made a few minor changes to the draft, and asked Ms. Steele to amend the minutes as per the changes.

MOTION: A motion is made by Mr. Faulkner to approve, as amended the meeting minutes of July 10, 2018, as amended, seconded by Mr. Lapore, motion is carried with all in favor

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda to be discussed, there is no response.

POLICE REPORT: Ms. Steele reported there were only 11 calls in July, all were minor.

ENGINEER'S REPORT: **Hunt Road:** Mrs. Ketterer reported the contractor had to amend the specifications for aggregate to another product.

Magee Road: Mrs. Ketterer reported she has been in contact with Curtis Peters of PennDOT, they have marked the location of the manholes in question, they will mill the top surface to see if the frame is in decent condition and see if the ring and riser needs to be replaced. PennDOT will install, the Borough to purchase the rings and risers if necessary. Mrs. Ketterer will do the paperwork and liaison with PennDOT.

Dirt & Gravel Roads: Mrs. Phillips reported the Borough is in receipt of the package for Grant funds for next year to continue the repairs on Hunt Roads next section. Mrs. Ketterer will look at the Grant process, which NIRA completed for the first phase.

SOLICITOR'S REPORT: Atty. Shannon stated there is nothing in his report.

TREASURER'S REPORT: Mr. Guttendorf reported he received the paperwork from PNC Bank confirming that the mortgage on the Borough building has been paid in full as of May 5, 2018.

Mr. Guttendorf attempted to get in touch with Mr. Hyjek regarding the money market account and whether or not it is a dedicated account, Mr. Hyjek did not respond. Mr. Guttendorf researched through past meeting minutes and determined it is not a dedicated account; therefore, he transferred \$100,000 from the General account to the Money Market account.

PNC	\$ 8,604.29
FNB	\$ 441,275.31
Capital Reserve	\$ 82,467.00

Mr. Guttendorf stated he had a representative come and do a Workers Comp audit, it went well.

ADMINISTRATIVE REPORT:

Stewart Drilling: Ms. Steele reported that due to power outages at the Borough building the hallway thermostat needs to be reset, requiring a service call from Stewart Drilling. She was told that the thermostat does not have a battery back-up and requested a quote to replace the thermostat. The bid includes replacing both thermostats, as the Great Room thermostat does not have battery back-up either. The bid was \$481.00 for both. The discussion was to ask Mayor Malarik to replace the thermostats with battery back-up.

OTVFD Golf Outing: Ms. Steele received a request for a donation of \$100 to the OTVFD Golf Outing. Mrs. Phillips stated that the Borough has donated for years.

MOTION: A motion is made by Mrs. Guttendorf to donate \$100 to the OTVFD Golf Outing, seconded by Mr. Hajnas; roll call is taken with all in favor.

Cracks filling and Line Painting Parking Lot: Ms. Steele obtained a bid of \$900 from Pave-Rite to fill the cracks in the parking lot, with an additional cost of \$400 to repaint the lines. Mr. Anderson of Pave-Rite suggested re-taring the entire parking lot since it has never been sealed and re-painting the lines for a cost of \$2,500.

MOTION: A motion is made by Mrs. Guttendorf to spend \$2,500 to reseal and repaint the lines in the parking lot, seconded by Mr. Faulkner; roll call is taken with all in favor.

Audubon Road Update: Ms. Steele reported Allison Park Contractors said Audubon Road would be paved either Friday, August 17, 2018 or early next week, depending on weather conditions.

COUNCIL MEMBERS:

Solicitation Ordinance: Mr. Faulkner reported upon researching Ohio Township's solicitation ordinance, suggests that Sewickley Hills adopt the same ordinance. Mr. Hajnas has researched the ordinance as well and concurs. It is suggested that the Borough advertise either on our website or in a newsletter that residents can be put on a "No knock" list, also encouraging residents to post "No Solicitation" notices on their homes. Council will verify with Atty. Leonard at the next meeting the legality of advertising this information to the residents.

Sgt. Beck, in answer to Mrs. Phillips question regarding rates stated that Ohio Township's fees are per individual.

Mrs. Guttendorf suggests changing the Solicitation Ordinance and excluding the fee schedule, thusly the Ordinance would not have to be amended each time the fees change. She also suggests adopting the same fees charged by Ohio Township.

Unpaid Real Estate Taxes: Mrs. Phillips expressed concern regarding the outstanding amount of \$218,000 in unpaid real estate taxes. Mrs. Guttendorf stated the taxes, at the discount rate are not due until the end of August 2018.

Computer/Treasurer: Mrs. Guttendorf reported the Treasurer's computer has been ordered and should arrive this week. Mr. Hunter Hopkins has offered to assist setting up the computer.

Increase of Insurance Coverage: Mrs. Guttendorf reported currently the Borough building is insured for \$536,966 and she has requested to increase the coverage to \$560,000. Mrs. Guttendorf further reported the contents of the building be increased from \$23,800 to \$25,000.

Mrs. Ketterer is to contact PennDOT regarding replacement value on the traffic signals at I-79 and Mt. Nebo Road for insurance purposes.

MOTION: A motion is made by Mr. Faulkner to increase the insurance coverage on the building to \$560,000 and contents to \$25,000, seconded by Mr. Lapore; motion is carried with all in favor.

Building Rental Rates: Mrs. Guttendorf updated the contract for building rentals; this has been sent to Atty. Leonard for his review.

Signs for Borough Roads: Mrs. Guttendorf contacted Franklin Park Borough to find where they purchased their road signs; they used Fast Signs of Pittsburgh at a cost of \$4,000 for 6 signs, including poles and installation. It was discussed to install road signs in the Borough for entrances only and ask Wick Landscaping a cost to install after discovering the number of signs necessary.

Ken Mosi: Mr. Hajnas wishes to acknowledge Ken Mosi for his contribution of time and materials to install irrigation lines to the plants on the front porch. Mrs. Guttendorf asked permission to write a letter to thank Mr. Mosi for his contribution, all in favor.

Ms. Steele also acknowledged Mr. Hajnas for his service to the Borough for keeping the grounds weeded and trimmed.

Salt Storage and Purchase: Mr. Lapore reported the Sewickley Heights Borough is meeting this evening and will discuss salt storage for Sewickley Hills. The salt has been purchased through Glen Osborne's COG.

Gas & Oil Ordinance: Mr. Lapore reported his attendance at the recent meeting regarding fracking in our area. This is being discussed at the Planning Commission meeting and Atty. Leonard will report to the Commission on August 21, 2018.

APPROVAL OF BILLS:

MOTION: A motion is made by Mrs. Guttendorf to pay the bills as presented, seconded by, Mr. Faulkner. Mrs. Guttendorf abstains from approving her check and Mr. Hajnas abstains from approving his check, roll call is taken with all in favor.

ADJOURNMENT:

MOTION: A motion is made by to Mr. Hajnas adjourn the meeting at 8:43 p.m., seconded by Mrs. Phillips; motion is carried with all in favor.

Respectfully submitted
Diana Steele-Secretary