

SEWICKLEY HILLS BOROUGH
Tuesday, June 12, 2018 Public Hearing and
General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Jack Faulkner, Lucille Guttendorf, Joseph H. Hajnas, Michael Lepore, Mayor David Malarik, Arthur Leonard (Solicitor), Emile Ketterer (NIRA), Charlie Guttendorf (Treasurer), Diana Steele (Secretary)

CITIZENS ATTENDED: Doug Nolfi, Craig Rowland, Chief Joe Hanny, Joe Hajnas, Sr., Tom Klixbull, Don Fogel, and Ken Mosi.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed May 18, 2018 meeting minutes for approval

MOTION: A motion is made by Mrs. Guttendorf to approve, the meeting minutes of May 18, 2018, as presented, seconded by Mr. Hajnas , motion is carried with all in favor

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda to be discussed, no one responds.

TAX COLLECTION: Mrs. Phillips states that Doug Nolfi, the Borough's Real Estate Tax Collector is here to give his report, stating that \$248,003.08 in real estate taxes have been collected so far for the year. He reported there are four properties in the Borough that have never paid real estate taxes. Atty. Leonard suggested it is not worth the cost of pursuing. Mr. Nolfi will contact Jordan Tax service to inquire as to the outstanding balances on these delinquent properties and report back to Council with findings.

TREASURER'S REPORT: Mr. Guttendorf reported the following bank balances:

PNC	\$ 12,587.62
FNB	\$ 378,174.00
Capital Reserve	\$ 82,467.00
Sanitary Account	\$ 40,696.00

Mr. Guttendorf stated he has not received confirmation from the bank as yet, but the mortgage on the Borough building was satisfied as of May, 2018.

POLICE REPORT: Ms. Steele states there were 14 Police calls in May, they were all minor issues Chief of Police Hanney confirms. Mr. Rowland thanked the OTPD for the reduction in speeding issues on Hunt Road.

ENGINEER'S REPORT: **Hunt Road:** Mrs. Ketterer reported the Hunt Road bids were opened in NIRA's office on June 8, 2018. There was only one bid from Martino Inc. The bid came in at \$62,966 which is over the \$45,000 that was allotted for the project. Mrs. Ketterer stated the aggregate came in \$12.00 higher than the estimated cost, the erosion and sedimentation control was \$4,000 over cost estimates and bond, insurance and other costs were \$4,000 over cost estimates.

MOTION: A motion is made by Mr. Lapore to approve the additional funds of \$22,966.00 for Martino Inc., seconded by Mr. Hajnas, roll call is taken with all in favor.

SOLICITOR'S REPORT: **Village of Sewickley Hills:** Atty. Leonard stated he has nothing new to report on the Reserve at Sewickley Hills. He stated the engineering firm for the developer is doing the final engineering.

ADMINISTRATIVE REPORT: **Easter:** Ms. Steele states there was an additional receipt that was submitted for the Easter Party after the last report, bringing the total expense of the Easter Breakfast to \$906.65.

New Carpet: Ms. Steele reported the new carpet for the Great Room will be installed on June 25/26, 2018, Empire Carpeting requests the balance of payment in full at that time, totaling \$7,330.00, the total cost of the contract was \$10,994.00.

Joe Hajnas Jr.: Ms. Steele recognized the efforts put forth by Mr. Hajnas to clean up the debris at the rear of the building and also pruned trees and bushes on the property. Mr. Faulkner offered to store the road signs at the rear of the building in his barn.

MOTION: A motion is made by Mr. Lapore to pay the bills as presented by Mr. Guttendorf, seconded by Mr. Faulkner, roll call is taken with all in favor. Mrs. Guttendorf abstains from approving Mr. Guttendorf's paycheck.

COUNCIL MEMBERS:

Ordinances: Mrs. Phillips reported that following the Public Hearing last month there was no vote taken to approve and pass the Mini-Cell Tower Ordinance nor the definition of Pervious Pavement in the Commercial Industrial Zone Ordinance.

MOTION: A motion is made by Mrs. Guttendorf to approve and pass Ordinance 1 of 2018 reference: the definition of Pervious Pavement in the Commercial Industrial Zone, seconded by Mr. Lapore, motion is carried with all in favor.

MOTION: A motion is made by Mr. Hajnas to approve and pass Ordinance 2 of 2018 reference: Mini-Cell Towers, seconded by Mrs. Guttendorf, motion is carried with all but Mr. Faulkner who is opposed.

Municipal Planning Code: Mrs. Phillips stated Allegheny County has reviewed our (MPC) and found that it has not been updated for 30 years, it should be reviewed a least every 10 years. Mrs. Phillips suggests sending it to the Planning Commission to update as necessary.

Comprehensive Plan: Mr. Hajnas stated the Borough Comprehensive Plan dates back to 1991, stating we are still shy of the estimation of population growth, he feels things have not changed enough to update the Comprehensive plan at this time. However, the Borough SALDO Plan should be reviewed by Mrs. Ketterer and Atty. Leonard for possible updates.

Act 167 Stormwater Management: Mrs. Phillips stated the Borough has been notified by the DEP that our Stormwater Management Plan needs to be updated within the next six months, she asks that it be moved to the Planning Commission for their recommendations. A sample Ordinance has been provided by the DEP.

Paving Magee Road: Mrs. Phillips stated there are two manhole covers on Magee Road have been previously paved over by PennDOT. If PennDOT is repaving Magee Road, they need to be notified of the location of these manhole covers and the need to uncover them. Mrs. Ketterer stated the Borough is responsible (if milled) to provide the collar and raise the manholes, she will show these manholes on sketches to be provided to the Borough Council.

Retention of Old Files: Mr. Faulkner contacted the PSAB for direction of when to destroy old office files. He was told to take an inventory of the information to be destroyed and categorize. Mrs. Phillips stated that all of the files in the attic need to be surveyed for important paperwork, example: Ordinances, Resolutions, etc. she further stated that all paperwork for the Villages at Sewickley Hills be retained until the plan is totally built out.

Mrs. Phillips stated she is still pursuing bids to construct a staircase to the attic making the space more usable.

Computer for Treasurer: Mrs. Guttendorf has been researching pricing for a desktop computer for the Treasurer to replace the outdated laptop being used presently. So far the price range is between \$850 - \$1,200.

Wick's Bids for front of the building and back hillside: Mrs. Guttendorf reported John Wick has submitted bids for work requested at the Borough building, (see attachment).

Mr. Hajnas offered to install drip lines along the front porch for flower watering.

MOTION: A motion is made to spend up to \$350 to retain Wick Landscaping to weed whack the back hill at the Borough by Mrs. Guttendorf, seconded by Mr. Hajnas, roll call is taken with all in favor.

MOTION: A motion is made by Mrs. Phillips to spend up to \$250 for 10 hanging flower baskets for the front porch at the Borough building, seconded by Mr. Faulkner, roll call is taken with all in favor.

Road Salt: Mr. Lapore reported he has been exploring with neighboring communities the possibilities of locating a space for storage of road salt, perhaps sharing the responsibilities with Kilbuck Township, Glenfield, and Osborne. He further reported the salt would be delivered by tri-axle trucks, John Wick could provide a loader with operator. The Borough is exploring properties for storage at this time. The subject is to remain open for further discussion.

CPR Kit: Mr. Lapore has researched obtaining a CPR kit for the Borough building.

MOTION: A motion is made by Mr. Hajnas to spend \$50 to obtain a AED, seconded by Mrs. Guttendorf, roll call is taken with all in favor.

ADJOURNMENT: MOTION: A motion is made by to Mr. Hajnas adjourn the meeting at 9:24 p.m., seconded by Mrs. Phillips; motion is carried with all in favor.

Respectfully submitted
Diana Steele-Secretary

