

SEWICKLEY HILLS BOROUGH
Tuesday, March 10, 2020
General Council Meeting Minutes

CALL TO ORDER: Mr. Hajnas called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Michael Lepore, Joseph H. Hajnas, Teresa Hartle, Cindy Phillips, Andrew Shannon (Solicitor), Diana Steele, (Secretary), Jack Faulkner via telephone

ABSENT: Betsy Rengers (Treasurer)

GUESTS: Craig Rowland, Tom Klixbull, Don Fogel, Atty. Dan Gramc, Dave Hagar, PVE Engineers, Chief Hanney

Reserve at Sewickley Hills: Mr. Hajnas states that the representatives for Sewickley LLC regarding the Reserve at Sewickley Hills are present, and it is up for approval of the Council, further stating that the plan is in order according to Atty. Andrew Shannon and Mrs. Ketterer of NIRA Engineers. Mrs. Phillips asks when the Developer's Agreement will be submitted and Mr. Hajnas states the deadline is March 31, 2020.

MOTION: A motion is made by Mr. Lepore to approve the Reserve at Sewickley Hills submission including drawings C-1200 to 1204 dated September 19, 2019, and last amended the March 10, 2020, as presented by PVE Engineers based upon the conditions, which include, upon the approval of any pending or required applications or permits, conditional upon bonding, pursuant to the assigned official written communication agreement, any costs and payments for engineering outstanding, and conditional upon the execution of any further mutual agreeable developer's agreement, seconded by Mr. Faulkner, the motion carries with all in favor.

MINUTE APPROVAL: **MOTION:** A motion is made by Mr. Lepore to table the approval of the meeting minutes from February 11, 2020, pending any updated information from Mrs. Rengers, seconded by Ms. Hartle, motion is carried with all in favor.

POLICE REPORT: Mayor Malarik reports there were 25 calls in February, six were alarms, 5 were road related, all were minor. Mr. Hajnas asked if there were any

comments from Chief Hanney, the Chief stated that the drone situation occurring on Magee Road has been solved to the satisfaction of all involved.

ENGINEER'S REPORT: Mr. Hajnas stated the ACCD Grant for Hunt Road has been approved and that a bid submitted by Pave-Rite for repairs to the upper portion of Hunt Road will be put on hold pending the outcome of the ACCD Grant. Mr. Hajnas stated the Borough may purchase gravel to address the pot-hole situation at that location.

SOLICITOR'S REPORT: Atty. Shannon stated he has nothing to report.

TREASURER'S REPORT: Mrs. Phillips gave the Treasurer's Report as follows the unpaid Real Estate taxes as of February totaled \$13,941.90. Liquid fuels fund account is \$20,637.35. The auditor has not completed the DCED report to date. Mrs. Phillips stated that there is a ½ mill tax collected for the road repairs and suggests that the tax revenues collected for that purpose be moved from the general fund account into the road account. Mr. Hajnas suggests that an account be started for Fairhill Road repairs. Mrs. Phillips states that the Borough has at present 10 bank accounts and suggests that some of these accounts should be moved to PLGIT accounts to gain increased interest.

APPROVAL OF BILLS: **MOTION: A motion is made by Mr. Lepore to pay the bills as presented, seconded by, Ms. Phillips; roll call is taken with all in favor, with Mr. Faulkner abstaining.**

ADMINISTRATIVE: **Valley Waste Contract Extension:** Ms. Steele reported that Valley Waste has been extended two years according to the contract signed previously for a three-year contract to automatically be extended it will be extended through 2022. Ms. Steele is asked to mail post-cards to residents informing them of the rates for the extension.

MOTION: A motion is made by Mrs. Phillips to mail post-cards to residents to informing them of new rates for Valley Waste through the end of 2022, with a cost not to exceed \$400, seconded by Mr. Faulkner, roll call is taken and motion is carried with all in favor.

COUNCIL MEMBERS: **Computer and Printers:** Mr. Hajnas reported that the office computer and printers need to be replaced, the computer is approximately 8 years old and the laser jet printer is older than that. A suggestion is made to appoint a sub-committee consisting of Mrs. Phillips and Mr. Faulkner to explore the options for replacement through PSAB and Co-Stars. Mrs. Rengers has asked for a back-up external hard drive at a cost of \$100.00. A discussion is had to make a decision regarding renting a copy machine versus purchasing. This is to be decided at a future meeting.

MOTION: A motion is made to spend up to \$100 for a 2 TB external back-up hard drive and \$1,500 for a new office computer by Mr. Lepore, seconded by Ms. Hartle, roll call is taken and motion is carried with all in favor.

Coronavirus: Mr. Hajnas stated that Brenda Kovacs has received a call from a potential rental to cancel their reservations. Atty. Shannon states that according to our rental contract that is signed by potential renters they are responsible to pay the reservation fee to the Borough. Or course, he further states that act of God comes into plan, if it comes to that point, we are not yet there. Executive orders coming down regarding safety and health. The Commonwealth has the authority to limit the amount of people gathering in one place. If it comes to that point that the building is public property and a private gathering to be held here. Mr. Hajnas asked if the Borough broke the contract, would it be an Allegheny County Health Department decree, County Executive decree? Atty. Shannon stated that it has not come to this point as yet. Mr. Hajnas stated there are concerns regarding disinfection of the building. Mr. Hajnas stated that we are on point at present contractually. Mr. Lepore stated that the renters money should be refunded if they wish to cancel. Atty. Shannon states that each contract is it's own standing contract, it can be enforced but we are choosing not to.

MOTION: A motion is made by Mrs. Phillips to allow Brenda Kovacs 3 months to waive cancellation provisions on a case by case basis, seconded by Mr. Lepore, motion is carried with all in favor.

DROP BOXES: Mr. Hajnas stated that due to the restrictive hours of Ms. Steele during this pandemic, she made a suggestion that a drop box be installed on the outside of the building for residents to leave information for the Borough and one inside the building in the hallway for Council members and members of our Borough requiring access to private information to leave and pick up paperwork.

MOTION: A motion is made by Mr. Lepore to buy two drop boxes at a cost of \$300, seconded by Mr. Hajnas, roll call is taken and motion is carried with all in favor.

Brian Brown Landscaping: Mr. Phillips stated that Brian Brown has bid on replacing street signs that do not meet PA Standards, making Speed limit and Stop signs priorities. His bid is \$80/hour for a four-hour minimum.

Mr. Lepore stated that Ryan Andrews met with QVSD regarding the signs and school bus issues at the Woods of Sewickley Hills Borough. He stated further

that Sewickley Hills Borough has done as much as we can to help their situation.

ADJOURNMENT:

MOTION: A motion is made at 8:32 p.m. to adjourn the meeting by Mr. Lepore , seconded by Mrs. Phillips ; motion is carried with all in favor.

Respectfully submitted
Diana Steele- Secretary