

**SEWICKLEY HILLS BOROUGH**  
**Monday March 8, 2016 General Council Meeting Minutes**

CALL TO ORDER: Mrs. Phillips called the meeting to order at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Natasha Brandenburg, Lucille Guttendorf, Mayor David Malarik, Arthur Leonard (Solicitor), Emile Ketterer (Engineer), Wayne Hyjek (Treasurer), Diana Steele (Secretary)

MEMBERS EXCUSED: Jack Faulkner, Lawrence (Randy) Newman

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas, Sr., and Joe Hajnas Jr., Chief Micklos, Joe Warick, Don Fogel, Doug Throckmorton

CITIZENS & GUESTS: Mrs. Phillips asks if there are any issues not on the agenda that anyone would like to discuss. Mr. Rowland states he would like to have Wick Landscaping spread gravel on Hunt Road, in areas needing attention.

**MOTION: A motion is made by Mrs. Brandenburg to approve \$1,500 to have Wick Landscaping spread gravel on Hunt Road in the problem areas, seconded by Mrs. Guttendorf, the motion is carried with roll call, all in favor.**

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed February 9, 2016 meeting minutes for approval.

**MOTION: A motion is made by Mrs. Guttendorf to approve the meeting minutes from February 9, 2016, seconded by Mrs. Brandenburg motion is carried with all in favor.**

TREASURER'S REPORT: Mr. Hyjek states the following balances in the Borough's bank accounts:

PNC	\$5,253.00
FNB	\$120,916.00
A/R	\$7,468.91
Sanitary	\$58,415.00
Capital Reserve	\$84,311.00

He reported the 2016 report has been filed with the DCED and accepted. Mr. Hyjek reports the majority of the A/R is an outstanding balance owed from Mr. Pelly, which is \$7,316.93. He received a check for a past due sanitary sewer payment today in the amount of \$802.82

POLICE REPORT: Mayor Malarik states the Police Report had 20 calls, four were resident's alarms and six were vehicle related. Chief Micklos was asked if he has set up the Speed Limit digital sign on Red Mud Hollow Road at the intersection with the Woods of Sewickley Hills. He said it has been in use in Ohio Township, but will have a report by the next meeting on April 12, 2016. The sign has the ability to keep track of times and speeds of drivers. Mrs. Phillips asks about putting a flashing light on the 25 m.p.h. sign, the Chief said that it is not enforceable. He will make his report in April.

ENGINEER'S REPORT: **1601 Magee Road:** Mrs. Ketterer stated at the request of Council she has done a thorough investigation of the catch basin on Magee Road. She found it in bad condition, old brick/mortar is deteriorating and caving into the structure bringing sediment (slag) backfill into the structure and pipe, causing visible road deterioration. The catch basin outlet pipe is in good condition, the concrete pipe flows toward the middle of the road to a buried manhole, it was full of debris and sediment from basin structure deterioration. Mrs. Ketterer's suggested solution is complete installation of new catch basin pre-cast concrete box (assuming existing grating on catch basin can be reused with the new box) - cost estimate \$3,750.00, expose buried storm manhole in Magee, install riser (2-4"), reset existing casting/frame - cost estimate \$1,250, and clean storm pipe from reconstructed catch basin to buried manhole - cost estimate \$700. Magee Road is PennDOT maintained so there will be additional costs incurred to restore the road to PennDOT's specifications, and a Highway Occupancy Permit will be required.

Atty. Leonard will obtain information from Mrs. Ketterer asking PennDOT for cost estimate for repairs. Mrs. Ketterer will obtain cost estimates from a contractor.

Based upon Mrs. Ketterer's report; Matrid Harper's home is not affected by the catch basin, none of the issues found are close to her home.

**Pump Station:** Mrs. Ketterer reported Tri-State Maintenance attempted cleaning of wet well at pump station on March 4, 2016, additional pumping is required to remove clear water, the existing pumps were unable to draw enough water to reach the grit. Tri-State will reschedule to continue pumping efforts.

SOLICITOR'S REPORT:

**OTSA Transfer:** Attorney Leonard reported when NIRA certified to the Borough and OTSA that the pump station repairs are completed then the transfer requirements can be made, including changing the electric supplier, MTSA and the insurance policy to OTSA.

ADMINISTRATIVE REPORT:

Ms. Steele asked for Council approval to hire Up & Running Computer to upgrade the Borough's computer and fix problems.

**MOTION: A motion is made by Mrs. Brandenburg to hire Up & Running Computer, seconded by Mrs. Guttendorf, roll call is taken with all in favor.**

Ms. Steele stated that Mr. Pelly has not acted upon his request for Bond Reduction, nor has he paid the outstanding balance to the Borough. Therefore, the request will be signed when these qualifications are met.

COUNCIL MEMBERS:

**PSAB Conference:** Mrs. Phillips stated that Mr. Faulkner has volunteered to attend the PSAB conference in Hershey, it is 3 or 4 days. Mr. Faulkner is asking that he be reimbursed for his gas and tolls.

**MOTION: A motion is made by Mrs. Brandenburg to reimburse Mr. Faulkner for his gas and tolls to attend the PSAB conference, seconded by Mrs. Guttendorf, roll call is taken with all in favor.**

**Urban Service Forester:** Mrs. Phillips stated this matter will be discussed at the next Council meeting.

**Easter Breakfast:** Mrs. Brandenburg stated the Easter Breakfast will be held on March 19, 2016; there is a desperate need for volunteers.

**Spring Newsletter:** Mrs. Brandenburg stated she is working on the Spring Newsletter to come out in April and asks for any items anyone would like to include. Specifically, she has had inquiries regarding walking trails in the area.

**Halloween Party and Community Day:** Mrs. Brandenburg stated the Halloween Party has been cancelled. She stated further the Community Day event is still undecided.

**DCNR Grant:** Mrs. Brandenburg stated she is working on the Grant for playground equipment for the Borough.

NEW/OLD BUSINESS:

Mrs. Phillips asks if there is anything else to be discussed. Mr. Warick stated he has some questions regarding the sanitary account, asking how many user pays there are on the sanitary lines. Is there still an amount owed to the borough from that account; Mr. Hyjek answers approx. \$44,046.00 and asks if it has been repaid, Mrs. Phillips answers not yet, awaiting the transfer to OTSA. Mr. Warick asks regarding the loan the borough took from the sanitary account, asking what the amount and when was it repaid. Mrs. Phillips stated that was before her time on Council, which began in 2005, stating that was done during Mr. Klixbull's term as President of Council and Mr. O'Neill was the Treasurer. Mrs. Phillips stated she does not know what amount was borrowed, further stating that Mr. Klixbull affirmed the loan was paid back.

Mrs. Phillips asks Council if they have reviewed the bills for payment and asks for a motion to approve.

**MOTION: A motion is made by Mrs. Guttendorf to approve the bills for payment as presented, seconded by Mrs. Phillips, roll call is taken with all in favor.**

ADJOURNMENT:

**MOTION: A motion is made by Mrs. Brandenburg to adjourn the meeting at 8:27 p.m., seconded by Mrs. Guttendorf, motion carried with all in favor.**

*Respectfully submitted*

