

SEWICKLEY HILLS BOROUGH
Tuesday, February 14, 2017 General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Natasha Brandenburg, Lucille Guttendorf, Mayor David Malarik, Arthur Leonard (Solicitor), Emile Ketterer (Engineer), Wayne Hyjek (Treasurer), Diana Steele (Secretary)

MEMBERS EXCUSED: Jack Faulkner

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas Sr., Joe Hajnas Jr., Chief Micklos, Don Fogel, Hunter Hopkins, Michael and Liz Lapore, Joe Warick

CITIZENS & GUESTS: Mrs. Phillips asks if there are any issues not on the agenda that anyone would like to discuss.
Mr. Warick asked what the Council members are paid for their service, Mrs. Phillips answered "zero".

RESIGNATION: Mrs. Phillips stated Mr. Lawrence Newman resigned his Council seat effective February 14, 2017.

MOTION: A motion is made by Mrs. Guttendorf to accept Mr. Newman's resignation, effective February 14, 2017, seconded by Mrs. Brandenburg, motion is carried with all in favor.

VACATED COUNCIL SEAT: Mr. Joseph H. Hajnas stated that he would vacate his seat on the Zoning Hearing Board to serve Council, he stated he has had reliable attendance at the Planning Commission and Council meetings and a working knowledge of the issues of the Borough. He has been a resident of Sewickley Hills Borough for many years.

Mr. Hunter Hopkins stated he is a resident of Sewickley Hills Borough, living on Pacer Drive for the past ten years, he has been campus President at Brighton Career Institute, he owns his own business, he would bring organization and managerial skills and information technology to the position.

Mr. Michael Lapore stated he is a resident of Sewickley Hills Borough, living on Fern Hollow Road for the past five years. He likes to give back to the community in which he resides, he also has management skills with a large security company. For the past seven years he has been employed with the Allegheny County Treasurer's Office. He also has budget and finance experience.

Mrs. Phillips stated the Council seat is an appointment that the person would serve until December 31, 2017, and could run in the election in November.

MOTION: A motion is made by Mrs. Brandenburg to appoint Mr. Hajnas to the vacated Council seat, seconded by Mrs. Guttendorf, motion is carried with all in favor.

Mr. Joe Hajnas resigned his seat on the Zoning Hearing Board.

MOTION: A motion is made by Mr. Faulkner to accept Mr. Hajnas' resignation, seconded by Mrs. Guttendorf, motion is carried with all in favor.

Mayor Malarik issues the Oath of Office to Mr. Hajnas and Mr. Hajnas takes his seat at the Council table.

Mrs. Phillips asked Mr. Hopkins and Mr. Lapore if they were not appointed to the Council seat would they be interested in filling the two seats vacant on the Zoning Hearing Board, both said they would with additional information.

MOTION: A motion is made by Mrs. Brandenburg to appoint Mr. Hunter Hopkins and Mr. Michael Lapore to the Zoning Hearing Board, seconded by Mrs. Guttendorf, motion is carried with all in favor.

MINUTE APPROVAL:

Mrs. Phillips asks if Council has reviewed January 10, 2017 meeting minutes for approval.

MOTION: A motion is made by Mrs. Guttendorf to approve the meeting minutes from January 10, 2017, seconded by Mrs. Phillips, motion is carried with with Mrs. Brandenburg and Mr. Hajas abstaining.

TREASURER'S REPORT:

Ms. Steele states the following balances in the Borough's bank accounts:

PNC	\$ 50,994.19
FNB	\$258,495.72
A/R	\$ 600.00 – owed by Sanitary Sewer customers
Sanitary	\$40,063.10
Capital Reserve	\$85,303.47

Mr. Hyjek filed the following reports: Municipal Statistics Report with DCED, Municipal Tax Information report with DCED, Municipal Report of Elected and Appointed Officials with DCED, Annual Floodplain Report with Commonwealth of Pennsylvania, Liquid Fuels Report filed and accepted by PennDOT, PURTA Report, Form 900, Public Utility Realty Report filed with Pennsylvania Department of Revenue.

Atty. Leonard asked for information of the three residents on the Sanitary Sewer account that are in arrears sent to his office.

Mrs. Guttendorf retracts the following motion pending the closure of all expenditures and incomes owed to the sanitary account.

MOTION: A motion is made by Mrs. Guttendorf to transfer \$40,063.10 from the sanitary account to the general account to close the account, seconded by Mrs. Brandenburg...RETRACTED

Mr. Hyjek to report to the Council the outstanding balance owed to the general account from the sanitary account. Mrs. Phillips asks for input from residents, at the meeting, on how to make up the difference in monies owed vs. shortage of funds. Mr. Fogel said he was in favor of billing the users on the sanitary sewer lines.

Atty. Leonard stated the funds can be transferred between the sanitary sewer account and the general fun by voice vote, with no restriction, all accounts are owned by the Borough.

Insurance Coverage of Borough Lands: Mrs. Guttendorf refers to the Borough Insurance coverage and poses the question whether or not the several parcels of land owned by the Borough scattered throughout are covered under our insurance policy for liability purposes. Ms. Steele to contact the C.W. Howard Insurance Company and report the findings at the next Council meeting.

The question is posed to the Council members on how to handle the lands owned by the sanitary authority, it will be discussed at the next Council meeting.

POLICE REPORT:

Mayor Malarik states there were 20 Police related calls in January, two hunting related, nine road calls, and two auto related, all were minor calls. Chief Micklos has nothing to add.

ENGINEER'S REPORT:

Henrickson Variance Request: Mrs. Ketterer reported receipt of the preliminary paperwork for the Lang Road variance request from Dusty Hendrickson, it will go before the Zoning Hearing Board for their response. Mr. Henrickson will be informed that he is required to submit a formal application for a variance.

McLaughlin Distillery Conditional Use: Mrs. Ketterer reported she will review the request from the McLaughlin Distillery for a change of their conditional use to allow on-site sales, this will be discussed at the Planning Commission meeting on March 21, 2017.

Logging Permit: Mrs. Ketterer researched the request for a timber permit by the residents at Henry Road.

Mrs. Phillips stated she reviewed the Logging Ordinance and she doesn't think it applies if the timber is to be cut, sent to a sawmill and returned to the original property for use as lumber.

SOLICITOR'S REPORT:

Atty. Leonard had nothing to report.

ADMINISTRATIVE REPORT:

Fern Hollow Nature Center: Ms. Steele reported a representative from Fern Hollow Nature Center asked to be included in an upcoming Council meeting to solicit funding and volunteers to aid in keeping the nature center a community venue.

COUNCIL MEMBERS:

QVRA: Mrs. Brandenburg asked if Ms. Steele had any news from QVRA regarding the soccer fields, she stated she had tried to contact Chris Karwoski several times to no avail and asked Ms. Steele to email him to get in touch with either herself or Mrs. Phillips.

Pending the outcome of QVRA's decision Mrs. Brandenburg and Mrs. Phillips will work on a new contract. Mrs. Guttendorf suggested asking them to pay to use the soccer fields.

Christmas Volunteer Party: Mrs. Brandenburg stated the Christmas party came in under the \$500 budget.

Easter Breakfast: Mrs. Brandenburg stated the event will take place on April 15, 2017 and she is in need of volunteers, please contact her directly.

Playground: Mrs. Brandenburg stated there is still more to be done to accomplish a Playground on the Borough property and she is in need of volunteers.

Newsletter: Mrs. Brandenburg stated the Spring Newsletter will be emailed to Council this week for their approval before mailing to the residents.

Fee Schedule: Mrs. Guttendorf has researched the adjoining boroughs and townships fee schedules and some of the line items do not apply to Sewickley Hills Borough and suggested to Council if there is no way to enforce some of the items why have a fee attached.

MOTION: A motion is made by Mrs. Brandenburg to pay the bills as presented, seconded by Mrs. Guttendorf, motion is carried with all in favor. Mr. Joe Hajnas abstains.

ADJOURNMENT:

MOTION: A motion is made by Mrs. Guttendorf to adjourn the meeting at 8:54 p.m., seconded by Mrs. Brandenburg, motion carried with all in favor.

Respectfully submitted
Diana Steele-Secretary