

**SEWICKLEY HILLS BOROUGH**  
**Tuesday, January 8, 2019**  
**General Council Meeting Minutes**

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Lucille Guttendorf, Joseph H. Hajnas, Michael Lepore, Mayor Malarik, Andrew Shannon (Solicitor), Emile Ketterer (NIRA), Charlie Guttendorf (Treasurer), Diana Steele (Secretary)

ABSENT: Jack Faulkner – via phone

CITIZENS ATTENDED: Craig Rowland, Chief Hanney, Don Fogel

CITIZENS & GUESTS: Mrs. Phillips asks if there is anything not on the agenda to be discussed, there is no response.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed December 11, 2018 meeting minutes for approval as amended.

**MOTION:** A motion is made by Mrs. Guttendorf to approve, the meeting minutes of December 11, 2018, as amended, seconded by Mr. Lapore; motion is carried with all in favor.

POLICE REPORT: Mayor Malarik reported there were only 15 calls in December, there were two calls were for downed trees, and two auto related, all were minor. The Mayor also reported there was a report from a resident regarding a gunshot heard at the Borough building and there was no information regarding an auto exiting the parking lot at a high speed. This will be reported to the OTPD.

ENGINEER'S REPORT: **Fairhill Road:** Mrs. Ketterer reported the geotechnical engineers are proceeding with the soil borings in the slide area and the survey. She has forwarded a temporary access agreement with exhibits to Atty. Leonard for his review. Due to the heavy schedule of the geotechnical engineers at this time in Allegheny County they have not made their determination to move forward, they are not far enough along in their study. Mr. Hajnas and Mr. Rowland are to remove the "Caution" tape along Fairhill and reposition the traffic cones.

**Hunt Road:** Mrs. Ketterer reported there are a couple of potholes reported by the Hobknob Property and the bottom on Hunt Road also has some minor pothole issues. John Wick will be contacted and asked to fill them.

Mrs. Phillips asked Emile to have NIRA prepare a report of road conditions to prioritize those needing the most attention. Mrs. Ketterer said she will have a report by February's Council meeting.

SOLICITOR'S REPORT:

**Solicitation Ordinance:** Atty. Shannon reported that he will prepare a fee schedule to accompany the Solicitation Ordinance that was passed to reflect the same fees charged by Ohio Township, this can be adopted at the next meeting by resolution.

**Comprehensive Plan:** Atty. Shannon said he would prepare a cover letter to Allegheny County to affirm the Borough is going to retain the Comprehensive Plan now in effect from 1991. It was determined at the last Planning Commission meeting that no updates were necessary at this time as nothing has changed in the Borough since it's inception.

**Stormwater Management Ordinance:** Atty. Shannon states that for the Stormwater Management Ordinance under Section 305, Subsection B, where it refers to streams, watersheds, etc.; "etc" is not allowable and has to be changed. Under Section 305, Subsection B, the changes made stand at 20' from top of stream, it should remain our standard. Mrs. Phillips states that Section 111 should be put through as is and if Allegheny County wants modifications, they can send it back.

TREASURER'S REPORT:

Mr. Guttendorf reported the following balances in the Borough's accounts:

FNB	\$ 229,825
PNC	\$ 8,506
General Fund	\$ 367,690
Capital Reserve	\$ 82,467

Mr. Guttendorf asks for Council approval to transfer \$100,000 from FNB general fund to the money market account.

**MOTION:** A motion is made by Mr. Lapore to transfer \$100,000 from FNB general fund to the money market account.

APPROVAL OF BILLS:

**MOTION:** A motion is made by Mr. Lapore to pay the bills as presented, seconded by, Mr. Hajnas. Mrs. Guttendorf abstains from approving Mr. Guttendorf's check and her own; roll call is taken with all in favor.

ADMINISTRATIVE REPORT: Ms. Steele reported that Mrs. Kovacs had to decorate the building for Christmas due to a conflict of dates, Mrs. Kovacs, her husband and daughter spent an entire day decorating the then at least four hours putting the decorations away. Ms. Steele is asking on Mrs. Kovacs behalf to be compensated for her time.

**MOTION:** A motion is made by Mrs. Guttendorf to pay Mrs. Kovacs \$200 in compensation for her putting up and taking down the Christmas decorations, seconded by Mr. Lapore, roll call is taken and motion passes with all in favor.

Ms. Steele stated that volunteers are needed for events at the Borough building including decorations. Mrs. Guttendorf volunteered to be the head of the Building Committee.

Ms. Steele reported that at the request of Mrs. Phillips she obtained a bid from Wick Landscaping for an hourly rate to do general clean up around the Borough, such as storm drains, catch basins, cleaning berms and to do inspections and fix as necessary. Mr. Wick gave an hourly rate for these duties at \$39/hour. Mr. Fogel suggested that anything over four hours would be approved by Mrs. Phillips.

**MOTION:** A motion is made by Mr. Lapore to approve up to five hours a month for Wick Landscaping to do inspections, clean storm sewers, and catch basins, cleaning the berms with anything over five hours would be approved by Mrs. Phillips, seconded by Mr. Hajnas; roll call is taken and motion passes with all in favor.

**Fairhill Road:** Ms. Steele reported that Mr. Wick gave a bid of \$500 to clean the berm of Fairhill Road.

**MOTION:** A motion is made by Mrs. Guttendorf to approve \$500 for Mr. Wick to clean the berm on Fairhill Road, seconded by Mr. Hajnas; roll call is taken with all in favor.

**MOTION:** A motion is made by Mr. Lapore to spend up to \$1,000 to have Wick Landscaping move and stage some gravel for repairs as necessary on Hunt Road, seconded by Mr. Hajnas; roll call is taken with all in favor.

Mrs. Phillips asks Ms. Steele to call Mrs. Ketterer to see if Martino's maintenance bond should be responsible for repairs.

COUNCIL MEMBERS: Mr. Hajnas reported that he has surveyed the Borough for locations of signage that state "Entering Sewickley Hills Borough", so far he has determined the need for 20 signs. He also reported the "Crime Watch Area" signs are outdated and should be removed.

ADJOURNMENT:

MOTION: A motion is made by to Mr. Lapore adjourn the meeting at 9:05 p.m., seconded by Mr. Faulkner; motion is carried with all in favor.

*Respectfully submitted*  
*Diana Steele-Secretary*