

**SEWICKLEY HILLS BOROUGH**  
**Tuesday January 6, 2020**  
**Reorganization & General Council Meeting Minutes**

**CALL TO ORDER:** Mayor David Malarik called the meeting to order at 7:30 p.m. with the Pledge of Allegiance at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

**PRESENT:** Cynthia Phillips, Jack Faulkner, Joseph H. Hajnas, Michael Lepore, Teresa Hartle, Mayor David Malarik, Ryan French (Solicitor), Emile Ketterer, Diana Steele (Secretary)

**MEMBERS EXCUSED:** N/A

**CITIZENS ATTENDED:** Craig Rowland, Tom Klixbull, Jennifer Smith, Shawna Smith, Ryan Andrews, and Sgt. Beck

**REORGANIZATION:** Mayor Malarik begins the reorganization meeting and swears in newly elected Council Members: Cindy Phillips, Mike Lepore, Jack Faulkner. Mayor Malarik asks for nominations for Council President.

**MOTION: A motion is made by Mr. Faulkner to nominate Mr. Joseph Hajnas as Council President, motion carried with all in favor.**

**MOTION: A motion is made by Mr. Mike Lepore to nominate Mr. Faulkner as Vice President of Council; motion is carried with all in favor.**

**MOTION: A motion is made by Mr. Hajnas to nominate Mr. Mike Lepore as President Pro-Tem, motion is carried with all in favor.**

**MOTION: A motion is made appoint Mr. Don Fogel, Mr. Craig Rowland, Mr. Kevin Miko, Mr. Thomas Klixbull and Mrs. Cynthia Phillips to the Planning Commission, to re-appoint Hunter Hopkins, Noah Fardo, and Brad Severson for a three year term to the Zoning Hearing Board. To re-appoint Doug Throckmorton to serve as the Chairman of the Vacancy Hearing Board, Jennifer Smith to Chair the Building Committee; motion for all committees carried with all in favor.**

**MOTION: A motion is made for the following appointments at the established rates: Secretary, Diana Steele, Assistant Secretary, Betsy Rengers, to appoint Ms. Steele as the Open Records Officer Solicitor, Art Leonard of Robb Leonard, Mulvihill, Betsy Rengers, Treasurer, Emile Ketterer of NIRA Engineers as engineer, Jeff Frazier of International Code Consultants as Building Inspector and Code Enforcement Officer, Keystone Collections as Borough income tax collection agency, Brenda Kovacs as Building Rental Manager, Fabian O'Conner of O'Connor and Pagano Assoc. as Auditor, Allegheny County Health Department as sewage enforcement; motion is carried with all in favor.**

**MOTION: A motion is made to name the Pittsburgh Post-Gazette as our newspaper of record, motion is carried with all in favor.**

Mr. Hajnas closes the Reorganization meeting at 7:46 p.m. and opens the General Council meeting.

ROLL CALL:

Ms. Steele is asked by Mr. Hajnas to have roll call: Present: Mrs. Phillips, Mr. Faulkner, Mr. Lepore, Mrs. Hartle, and Mr. Hajnas.

**Woods of Sewickley Hills:** Ryan Andrews representing the HOA of The Woods of Sewickley Hills asks that a Council member attend the QVRA Board meeting on January 14, 2020 to ask that the School Bus stop be changed to a safer location for the children to board and exit the school busses. He also is asking that Council write a letter to PennDOT to request a traffic study on Red Mud Hollow Road. Mr. Hajnas stated that he would like the opportunity to review past letters to PennDOT to preform a traffic study before making a determination.

**MOTION: A motion is made by Mr. Faulkner to have Mr. Lepore attend the QVRA Board meeting on January 14, 2020 as a representative of the Borough, seconded by Mrs. Hartle; motion is carried with all in favor.**

MEETING MINUTES:

Mr. Hajnas asks if Council has reviewed the meeting minutes from December 10, 2019 and asks for a motion to approve.

**MOTION: A motion is made by Mr. Lepore, seconded by Mr. Faulkner to approve the meeting minutes from December 10, 2019, the motion is passed with all in favor,**

**Budget:** Mr. Hajnas asks if anyone wants to discuss the budget for 2020, no one answers, the budget does not need to be passed, as it was passed and approved previously. Ms. Steele states there is Ordinance 1 of 2020 to set the tax rate for 2020 at 2.84 millage.

TREASURER'S REPORT:

Mrs. Rengers could not attend this evening.

POLICE REPORT:

Mayor Malarik states there were a total of 19 calls in December, stating 5 were road related, all others were minor calls.

ENGINEER'S REPORT:

**MS4 Application:** Mrs. Ketterer stated that her office has prepared the MS4 Report for storm sewer application, it requires a signature of Council President, and a check in the amount of \$2,500, this expense was approved at the December 10, 2019 meeting, this application is good for five (5) years.

**Dirt and Gravel Road Grant application:** Mrs. Ketterer reported that the application for Dirt and Gravel road will be submitted following the signature of the President of Council, this is to place an additional culvert on Hunt Road.

Reserve at Sewickley Hills: Mrs. Ketterer reported that the final plan for the Reserve passed the Planning Commission and that the engineer for Sewickley LLC will have the changes requested by the Planning Commission ready to pass on to the Borough Council for review at the February 11, 2020 Council meeting. Mrs. Ketterer stated further that her office needs to review before the February 11, 2020 meeting.

SOLICITOR'S REPORT: Atty. French stated he has nothing to report.

ADMINISTRATIVE REPORT: Ms. Steele reported that there is an update to the Borough Code, everyone has a copy of the changes in their packets.

**Easter Bunny:** Ms. Steele reported that the Building Committee would like to have the Easter Bunny Breakfast at the Borough building on April 4, 2020.

**MOTION: A motion is made by Mr. Lepore to spend up to \$500 for the Easter Bunny Breakfast, seconded by Mr. Faulkner; roll call is taken with all in favor.**

Ms. Steele stated that Sewickley Heights forwarded a request for Sewickley Hills to join the International League of Cities, with an annual fee of \$225.00. Council does not wish to participate.

**OTVFD:** Ms. Steele reported that the OTVFD has questions regarding the annual payment. Mr. Hajnas stated he would look into the situation and report to Council.

COUNCIL MEMBERS: **Wood Intersection & Street Repair:** Mrs. Phillips stated that 1/2 mil of real tax collection would be put into the Capital Reserve fund for street repairs.

**Glenfield Road Sewage:** Mr. Faulkner stated he has had discussions with Aleppo and Glenfield to look into the possibility of getting sanitary sewers lines on Glenfield Road. There is a meeting scheduled for January 23, 2020 for all three municipalities to meet.

**Atty. Leonard's Retirement:** Ms. Steele is asked to compose a letter to Atty. Leonard to thank him for his 30+ years of service to the Borough.

ADJOURNMENT: **MOTION: A motion is made by Mr. Faulkner to adjourn the meeting at 8:13 p.m., seconded by Mr. Lepore, motion is carried with all in favor.**

**Respectfully submitted  
Diana Steele-Secretary**