

SEWICKLEY HILLS BOROUGH
Tuesday November 10, 2015 General Council Meeting

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cindy Phillips, Natasha Brandenburg, Randy Newman, Solicitor Art Leonard, Emile Ketterer, Wayne Hyjek, and Secretary Diana Steele.

MEMBERS ABSENT: Jack Faulkner, Chris Cox, and Mayor Malarik

CITIZENS ATTENDED: Lucy Guttendorf, Craig Rowland, Don and Molly Fogel, Joe Hajnas, Sr., Joe Hajnas, Jr., Dean Wolz, Chief Micklos, Tom Klixbull, Joseph Warick, Chris Karwoski and Lynn Horton of QVRA.

MINUTE APPROVAL: Mrs. Phillips asks for approval of the minutes from October 13, 2015.

MOTION: A motion is made by Mrs. Brandenburg to approve the minutes of October 13, 2015 as presented, seconded by Mr. Newman, with all others in favor.

APPOINTMENT: Mrs. Phillips states that Mr. Cox resigned his Council seat effective November 10, 2015; Lucille Guttendorf ran as a write-in for the Council seat in the election for the two year seat commencing January 1, 2016. Mrs. Phillips asks if anyone wishes to fill Mr. Cox's seat until the end of 2015; Mrs. Guttendorf is sworn in as a Council member to fulfill Mr. Cox's seat until December 31, 2015 with all in favor.

Mrs. Guttendorf is sworn in by Council President Mrs. Phillips, and takes her seat at the Council table.

NEW BUSINESS: **Kevin and Demar Drives:** Mrs. Phillips asks if anyone has anything to discuss not on the agenda, Mr. Dean Wolz stated he and the other residents on Kevin and Demar Drives wish to thank Council for the new surfaces. He stated further the contractor Liberoni was quick, efficient and paid attention to details.

QVRA: Mr. Karwoski wishes to thank Council for the use of the soccer fields and understands that the current lease contract ended on November 1, 2015 and asked that they would like to extend the contract. Mrs. Brandenburg stated that Council has some concerns regarding extending the lease contract stating the following: parking is dangerous, kids are in and out of the building using the bathroom facilities, kids have been seen slinging mud at the building. Mrs. Phillips adds her concerns are: parking is crazy, there should be no one parking on the sidewalks or over the Geo Thermal unit in the side yard. She offers to meet with Mr. Karwoski to work out details to perhaps extend the contract. Mr. Karwoski stated that the financial report would be forwarded to the Borough for 2015 expenses. Mrs. Horton of QVRA stated their schedule for the upcoming year would include no weekends for larger groups; Mr. Karwoski interjects they are trying to not schedule any weekends.

TREASURER'S REPORT: Mr. Hyjek gives the following bank balances: PNC - \$ 11,617.00
FNB - \$392,296.00
Sanitary Account - \$ 61,248.00
Capital Reserve - \$ 84,022
Accounts Receivable - \$ 6,884.24

Mr. Hyjek states that Mr. Pelly owes in excess of \$6,000 to the Borough; the sanitary account owes the Borough account \$44,046.51; there have been no invoices from OTSA.

Mrs. Phillips asks if Council has had the opportunity to review the bills, they have, and she asks for a motion to approve the bills to be paid.

MOTION: A motion is made by Mrs. Brandenburg to pay the bills as presented, seconded by Mr. Newman, roll call is taken with all in favor.

POLICE REPORT: In the absence of Mayor Malarik, Ms. Steele gives the Police Report as normal, Chief Micklos adds residents should be aware of people coming into their homes, example; cleaning services, Open Houses, etc.

COUNCIL REPORT:

Winter Newsletter: Mrs. Brandenburg stated that she has been working on a Winter Newsletter and asks Council approval of eight (8) page newsletter as there is a lot of information she would like to convey to the Borough Residents.

MOTION: A motion is made by Mrs. Brandenburg to approve printing costs up to \$50.00 to mail the Newsletter, plus postage, seconded by Mr. Newman, roll call is taken with all in favor.

Halloween Party: Mrs. Brandenburg reported that the budget for the Halloween Party was \$225, with a total of \$75.00 spent. She further stated the turnout was not as good as she hoped and would like to do something else in the future.

E-Mail Addresses: Mrs. Brandenburg asks the residents to send her their email addresses so that she can email information regarding upcoming events to the residents.

Vacancy Board: Mrs. Brandenburg stated that the Vacancy Board seat needs to be filled since Eileen Henchar is no longer a resident of the Borough.

Volunteer Christmas Party: Mrs. Brandenburg asks Council for approval of \$200 for expenses associated with the Christmas Party to be held on December 12, 2015.

MOTION: A motion is made by Mrs. Brandenburg to approve expenditure of up to \$200 for the Volunteer Christmas Party, seconded by Mr. Newman, roll call is taken with all in favor.

ENGINEER'S REPORT:

Hunt Road: Mrs. Ketterer stated she has prepared estimates on the Maronda Plan Road Chip-and-Seal.

Kevin & Demar Drives: Mrs. Ketterer states the work has been completed by Liberoni, Inc. on the rehabilitation of Kevin and Demar Drives and recommends payment in the amount of \$290,833.01. This total is \$28,000 under their original bid as the lower portion of Kevin Drive was found to be rehabilitated when Magee Road was rebuilt in that area. Mrs. Ketterer further stated that the contractor filled in the berm of the roadway with top soil and grass seed. Mrs. Phillips asks Ms. Steele to follow-up with the residents after spring to see that the grass is growing.

MOTION: A motion is made by Mrs. Brandenburg to pay Liberoni Inc. invoice in the amount of \$290,833.01, seconded by Mr. Newman, roll call is taken with all in favor.

SOLICITOR'S REPORT:

OTSA Conveyance: Atty. Leonard stated that he submitted all necessary documents to OTSA for the conveyance of the Sewickley Hills Borough sanitary lines turnover to OTSA at the end of October. The documents are still with the OTSA Board. He stated further that no concerns were raised by OTSA.

ADMINISTRATIVE REPORT:

Hunt Road Drainage: During the tour of Hund Road Jack Faulkner and Cindy Phillips and Craig Rowland noticed drainage emanating from three (3) pipes emptying under Hunt Road onto adjoining property, it is suspected to be a septic field. Ms. Steele contacted Environmental Laboratories to obtain a proposal to test the drainage liquid.

MOTION: A motion is made by Mr. Newman to increase the expenditure up to \$500.00 to have Environmental Laboratories test the drainage liquid on Hunt Road, seconded by Mrs. Phillips, roll call is taken with Mrs. Guttendorf voting nay, all others in favor, .

Wick Landscaping Snow Removal: Ms. Steele reports that Wick Landscaping contract expires at the end of 2015 and states that it needs to be advertised for bidding.

MOTION: A motion is made by Mrs. Guttendorf to advertise for snow removal for the next three year period (2016-2017-2018), seconded by Mr. Newman, roll call is taken with all in favor.

Meeting Dates for 2016: Ms. Steele asks Council for approval to advertise the meeting dates for Council and the Planning Commission for 2016.

MOTION: A motion is made to advertise the meeting dates for 2016 for the Council and Planning Commission by Mrs. Phillips, seconded by Mr. Newman, roll call is taken with all in favor.

Window Cleaning: Ms. Steele states that since the building staining and painting have been completed by Greg Walko she is asking for approval to have the Borough windows cleaned by A Cleavue Co.

MOTION: A motion is made by Mrs. Guttendorf to spend up to \$100 to have the Borough's windows cleaned inside and outside, seconded by Mr. Newman, roll call is taken with all in favor.

Tim Fehl Replacement: Mrs. Phillips states that a replacement needs to be appointed to take over the duties previously performed by Mr. Fehl. John Wick has already been appointed to be the roads inspector at a previous meeting. Mrs. Phillips asks Ms. Steele to contact Leet Township to ask about their Building Inspector, also, Mr. Doug Nolfi stated to a Council member that he may know someone interested in being the Code Enforcement Officer. Ms. Steele to obtain a list of names and cost by job.

Mr. Newman reported that he went over the budget with Mr. Hyjek.

Mrs. Phillips stated that the salt contract for the winter of 2015-2016 has been received from Sewickley Borough at a cost of \$72.44/ton, the cost last year was \$82.31/ton.

MOTION: A motion is made by Mr. Newman to accept the bid for the salt contract from Sewickley Borough at a cost of \$72.44/ton, seconded by Mrs. Guttendorf, roll call is taken with all in favor.

Mini-Cell Towers: The Borough received a bid from the Cohen Law Group to prepare an ordinance regarding mini-cell towers of \$200/hour, not to exceed \$2,800.

MOTION: A motion is made by Mrs. Phillips to accept the Cohen Law Group bid to prepare an ordinance regarding the mini-cell towers in the Borough of \$200/hour not to exceed \$2,800, seconded by Mrs. Guttendorf, roll call is taken with all in favor.

Ms. Steele is asked by Mrs. Phillips to let the Planning Commission know that the bid was accepted to have the Cohen Law Group begin to prepare an ordinance regarding the mini-cell towers in the Borough so they can plan accordingly.

ADJOURNMENT:

MOTION: A motion is made by Mr. Newman to adjourn the meeting at 9:18 p.m., seconded by Mrs. Guttendorf; with all in favor.

Respectfully submitted-
Diana Steele-Secretary