

SEWICKLEY HILLS BOROUGH
Tuesday August 25 , 2015 Council Work Meeting

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cindy Phillips, Jack Faulkner, Natasha Brandenburg, Mayor Malarik, Solicitor Art Leonard, and Secretary Diana Steele.

MEMBERS ABSENT: Randy Newman, Chris Cox,

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas, Jr., Joe Hajnas, Sr., Lucy Guttendorf, Paul Coury, Ken Schlentner, Claudette Richardson, Michael Ott, and Joe Warick.

NEW BUSINESS: Mrs. Phillips asks if anyone has anything to discuss not on the agenda. Michael Ott has questions regarding the uses and classifications of property in the Residential Commercial Zone on Red Mud Hollow Road. Atty. Leonard states Mr. Ott will have to ask for a Zoning change.

MINUTE APPROVAL: Mrs. Phillips asks if Council had the opportunity to review the minutes from the August 11, 2015 General Council Meeting and if there were any changes. Mrs. Phillips states the statement "Public Hearing closed" should be added

MOTION: Mr. Faulkner makes a motion to approve the August 11, 2015 meeting minutes with the addition of "Public Hearing Closed" for the C-I Zone, seconded by Mrs. Brandenburg, with all in favor.

TREASURER'S REPORT: Mr. Hyjek gives the following bank balances: PNC - \$25,588
FNB - \$241,714
Capital Reserve - \$83,842
Unreconciled balance in the General Fund - \$344,700.
Accounts receivable - \$6,282 of which \$5,696 is owed by Frank Pelly.

MOTION: A motion is made by Mr. Faulkner to pay the bills as presented, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

Wick and Fehl Invoices: Mrs. Phillips stated at the August 11, 2015 meeting there were questions from Jack Faulkner regarding the Wick Landscaping and Tim Fehl's invoices. Mr. Faulkner investigated the work done on Hunt Road by Wick Landscaping is satisfied that the invoice was justified. Mr. Faulkner has not heard from Mr. Fehl to date. Ms. Steele is asked if she has spoken with Mr. Fehl and reports he is upset that his integrity was questioned after 17 years of service to the Borough and upon his return from vacation stated to Ms. Steele he may no longer work for the Borough. Mrs. Phillips stated to avoid questions regarding timed work for the Borough that the bills be scanned and sent to Council prior to the meeting. These would include: Ms. Steele, Ms. Rengers, John Wick, Mrs. Ketterer, Tim Fehl and any other hourly bills.

MOTION: A motion is made to pay Wick Landscaping in full his invoice presented at the August 11, 2015 meeting by Mr. Faulkner, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

MOTION: A motion is made by Mrs. Phillips to pay the balance on Tim Fehl's invoice, seconded by Mr. Faulkner, roll call is taken with all in favor.

POLICE REPORT: Police report was given at the General Council meeting on August 11, 2015

ENGINEER'S REPORT: The engineer's report was given at the General Council meeting on August 11, 2015.

SOLICITOR'S REPORT: **Pelly Bond Reduction:** Atty. Leonard stated that upon approval of the August 11, 2015 meeting minutes, Mr. Pelly's request for a bond reduction is approved and asks Ms. Steele to mail a copy of those minutes, on letterhead, be mailed to Mr. Pelly.

Atty. Leonard stated at the Public Hearing held on August 11, 2015 the amendment to the SALDO plan sections 503, 504, and 505 were discussed and is available for approval tonight. Mrs. Ketterer stated that those changes were to clarify details of the road profiles.

MOTION: A motion is made by Mrs. Phillips to pass the SALDO amendment to sections 503, 504, and 505, seconded by Mr. Faulkner; with all in favor.

3799 Blackburn Road – PLCB Application: Atty. Leonard stated that the Borough received a letter from the Pennsylvania Liquor Control Board (PLCB) that the tenant at 3799 Blackburn Road has requested a liquor license. Atty. Leonard stated that a letter needs to be mailed to the PLCB from the Borough that we do not recommend nor deny the request however; a site development plan must be submitted to the Borough before a license can be issued. Atty. Leonard will mail a letter to Raymond Ott, the owner of the property outlining what his responsibilities are.

ADMINISTRATIVE REPORT:

QVRA Contract: Ms. Steele states in the report the contract between QVRA and Sewickley Hills Borough expires on November 1, 2015. There is discussion regarding the new contract that would include requesting QVRA to increase the size of the parking lot and maintaining; the size of the soccer groups have increased since the original contract was signed; the safety of the children is a concern; increase the price of rental fee for the fields; the parking lot is a disaster and; their financial report is not complete. Mrs. Phillips states there is no income from the soccer field rental, they have the responsibility to maintain the fields. Mr. Faulkner suggests having QVRA's new contract include moving the pile of dirt at the far end of the field and laying gravel and maintaining that portion of the parking lot for their patrons, leaving the paved portion of the parking lot for the building rentals.

Ms. Steele to write a letter to QVRA informing them of the contract expiration on November 1, 2015 and that Council is willing to negotiate a new contract. Council will request a meeting with the board of QVRA to discuss the new contract and ask them to bring expenditures from the last two years.

Valley Waste Contract Renewal: Valley Waste has offered to extend their contract with the Borough for the next two years (2016 – 2017) for the same rate both years of \$16.98/month or an increase of \$0.66/month.

MOTION: A motion is made by Mr. Faulkner to approve the two year contract at a rate of \$16.98/month for 2016-2017, seconded by Mrs. Brandenburg; roll call is taken with all in favor.

1011 Glenfield Road: Ms. Steele contacted Doug Nolfi regarding unpaid taxes of \$317.51 to the Borough, and unpaid School Taxes due to Jordan Tax Service for property at 1011 Glenfield Road. The property is owned by Terry Jackovic, he has attended Council meetings and stated the taxes were paid. Mrs. Phillips asks that Doug Nolfi have Jordan Tax Service proceed with a lien on the property until the past due taxes are paid in full.

OTSA: Ms. Steele states that Mrs. Hydzik, on Pacer Drive, has pre-paid her \$200 sewage fee for the third quarter to Sewickley Hills Borough and asked if she would be reimbursed if the sewage should have been paid to OTSA instead. Atty. Leonard to meet with Atty. Witherall of OTSA to resolve all unsolved issues to turn the sanitary sewer lines over to OTSA and report back to Council. The suggestion is made to wait until all issues are resolved between OTSA and SHBSA no refunds will be returned.

Atty. Leonard explains the invoice mailed by OTSA; the billing to the residents by OTSA the period of time on the top of the bill is actually the water charges for April, May, and June and they are past charge for which they are billing the current sanitary because the water company does not bill on their current report.

The suggestion is made that a letter be drafted by Ms. Steele to mail to the sanitary sewer residents updating them on the status of the turnover and suggesting they pay the invoice for the third quarter to OTSA, this letter is to be forwarded to Mrs. Phillips and Atty. Leonard before being mailed to residents.

MOTION: A motion is made to spend up to \$100.00 by Mr. Faulkner to mail an explanation letter to the sanitary sewer residents, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

MOTION: A motion is made to spend \$120.00 to replace the window sash in the Great Room by Mr. Faulkner, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

MOTION: A motion is made to purchase (ten) 10 Traffic Cones at a cost of approximately \$11.00/each by Mrs. Phillips, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

MOTION: A motion is made to purchase five (5) additional banquet tables at the request from Mrs. Kovacs, for a cost of \$49.98/each, by Mr. Faulkner, seconded by Mrs. Phillips, roll call is taken with all in favor.

MOTION: A motion is made by Mr. Faulkner to advertise the Maintenance Code Ordinance for the October 13, 2015 Council meeting, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

Mr. Faulkner states he will be meeting with the state, Ohio Township and Franklin Park Borough on Thursday August 27, 2015 regarding the widening of Mt. Nebo Road and the timing of the traffic lights at the intersection with Interstate 79, Mrs. Phillips to attend too.

Michael Ott – Rezoning: Michael Ott is requesting information on rezoning of Lot 20 in the Woodlands Plan for use as a self-storage facility or a personal care home. Atty. Leonard stated that his request be submitted, in writing, to Council requesting a Zone change or additional uses. Mr. Ott should speak with the Zoning Officer and present a drawing of proposed uses for Council to determine whether it needs to go before the Zoning Hearing Board for a variance.

Kevin Drive: Mrs. Phillips states the bids have been received for the Kevin Drive/Demar Drive project. She asks Mr. Hyjek to calculate how much money is available for the project, he states there is \$129,232 in the Capital Reserve, \$44,000 owed to the Borough from the sanitary account, and \$145,799 in the General Fund.

MOTION: A motion is made to award the contract to Liberoni Incorporated, for an amount of \$318,845.61, to rebuild the bottom 900 feet of Kevin Drive and mill and pave the remainder of Kevin and Demar Drive, Mrs. Ketterer to prepare documents for the contract by Mrs. Phillips, seconded by Mrs. Brandenburg, roll call is taken with all in favor.

There are additional roads in the Borough that need attention as well; roads in the Maronda Plan, Hunt Road and Stonedale. The discussion continues regarding Stonedale Road that there are a few options available to the Borough; turnover to the property owners in Sewickley Heights, remove access to property owners, close it entirely and make it a dead end on both sides, or repair it.

ADJOURNMENT:

MOTION: A motion is made by Mr. Faulkner to adjourn the meeting at 9:43 p.m., seconded by Mrs. Phillips; with all in favor.

Respectfully submitted-
Diana Steele-Secretary