

SEWICKLEY HILLS BOROUGH
Tuesday June 14, 2016 General Council Meeting Minutes

CALL TO ORDER: Mrs. Phillips called the meeting to order at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cynthia Phillips, Lawrence (Randy) Newman, Lucille Guttendorf, Jack Faulkner, Arthur Leonard (Solicitor), Emile Ketterer (Engineer), Wayne Hyjek (Treasurer), Diana Steele (Secretary)

MEMBERS EXCUSED: Natasha Brandenburg, Mayor David Malarik

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas, Sr., and Joe Hajnas Jr., Sgt. Beck, Joe Warick, Don Fogel

CITIZENS & GUESTS: Mrs. Phillips asks if there are any issues not on the agenda that anyone would like to discuss. Mr. Warick has some questions; Mrs. Phillips states that she will answer questions during her report.

MINUTE APPROVAL: Mrs. Phillips asks if Council has reviewed April 12, 2016 and May 10, 2016 meeting minutes.

MOTION: A motion is made by Mrs. Guttendorf to approve the meeting minutes, as corrected, of April 12, 2016, seconded by Mr. Newman, motion carried with all in favor.

MOTION: A motion is made by Mrs. Guttendorf to approve the meeting minutes of May 10, 2016, seconded by Mr. Faulkner, Mr. Newman abstains, motion carried.

TREASURER'S REPORT: Mr. Hyjek states the following balances at the end of May in the Borough's bank accounts:

PNC	\$6,281.00
FNB	\$105,890.00
A/R	\$1,251.00 with \$650.00 due in refunds
Sanitary	\$57,411.00
Capital Reserve	\$84,584.00

POLICE REPORT: In the absence of Mayor Malarik, Ms. Steele gives the Police Report stating it is normal for the month of May.

Prescription Disposal: Sgt. Beck states the OTPD has instituted a program to dispose of prescription medications, you may deposit any unwanted or unused prescription drugs during regular business hours at the Ohio Township Police office.

Speeding on Henry Road: Sgt. Beck reported there have been complaints from residents on Henry Road regarding speeding, further reporting there are no posted speed limit signs and recommends to Council to request from PennDOT to do a traffic study to determine what speed should be posted. If PennDOT suggests 40 m.p.h. or greater they will pay for the signs, and install, under 40 m.p.h. is the responsibility of the Borough.

Unlicensed Solicitation: Sgt. Beck stated there have been unlicensed magazine salesmen in the neighborhoods; he suggested asking for their permit and if none presented to call OTPD and make a report. All solicitors must apply for a permit through the OTPD.

ENGINEER'S REPORT: **Pump Station:** Mrs. Ketterer reports that all cleaning has been completed at the pump station and suggests that payment be made to Tri-State in the amount of \$2,890.00; also, Robinson Pipe completed their work and will be submitting an invoice for services.

Villages at Sewickley Hills: Mrs. Ketterer reported there was a meeting held at the Borough between the developer for the Villages of Sewickley Hills, their engineer, Atty. Leonard, Mrs. Phillips, Mr. Klixbull and herself. The discussion included possible land development and expectations on submissions for review.

SOLICITOR'S REPORT: **OTSA Turnover:** Atty. Leonard stated that OTSA considered, at their June meeting the take-over of the Sewickley Hills sanitary lines; it was not voted upon due to lack of a full board, it will be considered at their July meeting.

ADMINISTRATIVE REPORT: **QVRA Contract Renewal:** Ms. Steele reported that QVRA soccer session ended June 2, 2016, further reporting there has been no action by QVRA to move forward with the expansion of

the parking lot; they have, however, continued to cut the grass on the soccer fields. Mrs. Phillips asks for a meeting between Chris Karwoski, Mrs. Brandenburg and herself to discuss moving forward with their lease of the soccer fields.

C. W. Howard Insurance Policy Renewal: Ms. Steele reported the commercial insurance coverage with the C.W. Howard Insurance Agency will expire on June 23, 2016. Mr. Newman will meet with a representative from Howard Insurance; the terror coverage will be rejected. Mrs. Guttendorf asks why there is coverage on automobiles, Mrs. Phillips answers it is to cover Ms. Steele and Mr. Hyjek if they are on Borough business in their vehicles and have an incident they would be covered under the Borough policy.

Ohio Township Police Department Contract: Ms. Steele reported the OTPD contract will expire on December 31, 2016 and is in receipt of the new contract. Mr. Faulkner to meet with OTPD to ask why this is a three year contract as opposed to the five year contract last submitted.

Baby Changing Tables: Ms. Steele asked about the changing table for the rest rooms. She is to contact Ken McFarland to obtain his input as to location.

Mulching: Ms. Steele reported Jennifer Carlin has expressed an interest in obtaining approximately 6 yards of mulch at a cost of \$204.00 to spread around the building and also the garden at the end of the driveway, Mrs. Carlin will pick-up the mulch and spread it at no cost to the Borough.

MOTION: A motion is made by Mrs. Guttendorf for an expenditure of up to \$250.00 to purchase 6 yards of mulch, seconded by Mr. Faulkner, motion is carried with all in favor.

COUNCIL MEMBERS:

Wick Landscaping Agreement: Mr. Faulkner reports that he met with John Wick regarding an agreement with the Borough for services of preventative maintenance and to address problem areas.

Catch Basin on Magee Road: Mr. Faulkner reported the catch basin on Magee Road is no longer PennDOT's responsibility to make repairs. Mr. Faulkner will meet with Mrs. Ketterer and Mr. Wick to get estimates to make the repairs.

Atty. Leonard stated according to PennDOT regulations the burden of repairs is on the Borough. PennDOT did not enforce the regulation for 35 years. They have discussed with Atty. Leonard they would be interested in trading services for the repairs to the catch basin. Mrs. Phillips will contact Mark Muscio's office to inquire as to any help available to the Borough perhaps through a grant to make the repairs. Mr. Faulkner will contact PennDOT to discuss the possibilities of quid pro quo for the repairs and both will report back to Council with results.

NEW/OLD BUSINESS:

PSAB Convention: Mr. Faulkner reported he attended the PSAB Convention held at the Hershey Lodge stating the information provided held a wealth of knowledge. He brought some handouts to tonight's meeting for all who are interested.

Newsletter: Ms. Steele reported Mrs. Brandenburg is looking for information of articles to be included in the upcoming newsletter. Mrs. Phillips suggested the information provided by Sgt. Beck regarding prescription disposal and unsolicited salesmen be included in the newsletter.

Community Day: Mrs. Brandenburg, in an email, stated the Community Day has not been determined as yet.

Mr. Warick: Mrs. Phillips acknowledged that Mr. Warick is present and has questions regarding the sanitary sewer system. His questions were answered to the best knowledge of the Council.

Mrs. Phillips asks Council if they have had the opportunity to review and sign and bills presented for payment.

MOTION: A motion is made by Mr. Faulkner to pay the bills as presented, seconded by Mr. Newman; roll call is taken with all in favor.

EXECUTIVE SESSION:

Mrs. Phillips states the regular Council meeting will take a five minute break at 9:08 p.m. before going into Executive Session at 9:15 p.m.

Atty. Leonard states at 9:38 p.m. the Executive Session has ended with no decisions made, the transfer of the Sewickley Hills sanitary lines to OTSA was the subject of the Executive Session. Atty. Leonard will write a letter to the OTSA solicitor.

Codification of Ordinances: Atty. Leonard suggested the Borough consider codifying the Ordinances.

ADJOURNMENT: MOTION: A motion is made by Mrs. Guttendorf to adjourn the meeting at 9:40 p.m., seconded by Mr. Newman, motion carried with all in favor.

Respectfully submitted
Diana Steele-Secretary