

**SEWICKLEY HILLS BOROUGH**  
**Tuesday June 9, 2015 Council Work Meeting**

CALL TO ORDER: Mrs. Phillips called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Cindy Phillips, Jack Faulkner, Randy Newman, Natasha Brandenburg, Chris Cox, Mayor Malarik, Solicitor Art Leonard, Engineer Emile Ketterer, Treasurer Wayne Hyjek, and Assistant Secretary Betsy Rengers.

MEMBERS ABSENT:

CITIZENS ATTENDED: Craig Rowland, Joe Hajnas, Jr., Joe Hajnas, Sr., Chief Micklos, Terry Jackovic, Tom Klixbull, Dean Wolz, Joe Warick, Lucy Gutendorf, and Paul Coury.

APPOINTMENT OF ASSISTANT SECRETARY: Secretary Diana Steele broke her arm. Betsy Rengers has agreed to temporarily assist Ms. Steele with the secretarial duties until she gets back on her feet.

**MOTION: Mrs. Phillips made a motion to approve Resolution 2015-001, appointing Ms. Rengers as Assistant Secretary, seconded by Mr. Faulkner, with all in favor.**

**MOTION: Mr. Cox made a motion to pay Ms. Rengers at the Secretary's existing pay rate, seconded by Mr. Faulkner. A roll call vote was taken with all in favor.**

MINUTE APPROVAL: **MOTION: A motion is made by Mr. Cox to approve the minutes of March 10, 2015 as submitted, seconded by Mrs. Brandenburg. The motion carried with a vote as follows: Mr. Cox, Mrs. Brandenburg and Mr. Newman in favor of. Mrs. Phillips and Mr. Faulkner abstained from the vote due to the fact that they were absent from that meeting.**

**MOTION: A motion is made by Mr. Faulkner to approve the minutes of April 28, 2015 as submitted, seconded by Mrs. Brandenburg. The motion carried with a vote as follows: Mr. Faulkner, Mrs. Brandenburg and Mrs. Phillips in favor of. Mr. Cox and Mr. Newman abstained from the vote due to the fact that they were absent from that meeting.**

**MOTION: A motion is made by Mr. Faulkner to approve the minutes of May 12, 2015 as submitted, seconded by Mr. Newman. The motion carried with a vote as follows: Mr. Faulkner, Mrs. Phillips and Mr. Newman in favor of. Mrs. Brandenburg and Mr. Cox abstained from the vote due to the fact that they were absent from that meeting.**

CITIZEN COMMENTS: Terry Jackovic, Glenfield Road, had issues with his property located at 1011 Glenfield Road. He would like to demo permit to raze the house. Mrs. Phillips researched the taxes and found that the 2014 local and school taxes have not been paid. Mr. Jackovic will contact the tax collector to pay them.

Paul Coury, Demar Drive, is looking for ways to finance the paving project on Kevin and Demar Drive. Mr. Coury will submit a Right to Know request

detailing the financial statements that he is looking for. A discussion is had about the condition of the road. The Borough has established a road fund. Council agreed to move \$50,000.00 into the Road Fund at the beginning of the year and raised the millage by one half for the Road Fund. A discussion is had about budgeting for the road and ways to finance the project. The Borough called in a \$300,000.00 *Letter of Credit* in 2009 for the Villages of Sewickley Hills because the plan was never built. The *Letter of Credit* is specific to reforest the Villages property. Mr. Leonard stated the engineer prepared an estimate for the cost to reforest. The Borough spent a small amount of that money to stabilize the site. The issue is: Can the Borough spend that money for any other purpose than to reforest? The Borough has the remainder of the money waiting for someone who wants to develop the property. The Borough can then negotiate that sum of money with the property owner. The discussion continued.

TREASURER'S REPORT: Mr. Hyjek reports the following balances:

FNB General Fund	\$246,820.00
Sanitary Fund	\$54,926.00
AR	\$8,412.00
PNC	\$7,770.00

Mr. Hyjek reports that there is \$246,820.00 in the General Fund which is used for the mortgage. The Road Fund is in the Capitol Reserve Fund. The balance sheet reflects the Capitol Reserve which contains approximately \$50,000.00 for roads and \$30,000.00 for the Borough.

**OTSA Bill-** Engineer Ketterer explained that the meter in the manhole was no longer working so OTSA estimated the flow amount which resulted in a higher bill. The Borough should formally request the information from OTSA on how they arrived at the flow amount number used to formulate the bill, including the first and second quarter numbers. The rain does affect the rates. OTSA is to bill homes starting August 1<sup>st</sup>. There may be a transition period where the Borough has to bill alongside of the Township. The Borough may requests that OTSA does not start billing directly until the Borough is ready. The Borough itself has to be paid back from repair work.

**Sanitary Account Balances:** Mr. Hyjek reports that the total revenue in the Sanitary Account from January of 2009 to May 2015 was \$351,890.00. The total expense was \$422,903.00. The total amount spent in 2011 was \$199,000.00, which Mr. Hyjek assumes is for the pump station repair. Mr. Klixbull, Trotter Drive, questions the balance of the account. A discussion is had around the issue.

**Sanitary Easements:** The easements have to be filed with the County and that carries an expense. We will try to have the final expenses included in the 3<sup>rd</sup> quarter billing. Mr. Leonard is putting together a plan along with Council to turn the sanitary over to OTSA. Mr. Leonard will use the maintenance costs as the bond for the sum which hopefully will be cash. Engineer Ketterer stated that the bond may be cash or a 20% maintenance bond. Mr. Hyjek will provide the financial information for the account as far back as January 2011.

**MOTION: Mr. Cox made a motion to pay the bills, seconded by Mrs. Brandenburg. A roll call is taken with all in favor.**

POLICE REPORT:

Mayor Malarik reports the Police Report is typical with a total of 19 calls.

ENGINEER'S REPORT:

**Park Parking Lot:** Engineer Ketterer reviewed the park survey for more parking area. A discussion is had about the park property and selling the park to a developer.

**Woods of Sewickley Hills:** Mr. Pelly has removed sediment from the detention basin. ACCD has verified the channel liner is correct and it has been ordered.

Mr. Leonard has prepared an addendum to the Pelly Agreement which covers the liner and type of installation pursuant to the Letter of Credit. Mr. Pelly has signed the Addendum.

**MOTION: Mr. Cox made a motion to authorize Mrs. Phillips to sign the 1<sup>st</sup> Addendum to the Pelly Developer's Agreement, seconded by Mr. Newman with all in favor.**

**Kevin Drive:** Engineer Ketterer has prepared a bid packet for the paving of Kevin Drive. The last day to receive bids will be July 22<sup>nd</sup> with an award date of July 28<sup>th</sup>. The bid is broken down into alternate parts. A discussion is had about the timing of the project.

**MOTION: Mr. Cox made a motion to approve the Engineer to complete the Bid Packet and place the advertisement for paving on Kevin and Demar Drive, seconded by Mr. Newman. A roll call is taken with all in favor.**

SOLICITOR'S REPORT:

There is no report at this time.

ADMINISTRATIVE REPORT:

Valley Waste has proposed a 2 years extension to the existing contract and with the same rate. The rate and service is excellent.

**MOTION: Mr. Cox made a motion to extend the Valley Waste Garbage Contract for 2 years at the existing rate, seconded by Mr. Newman. A roll call vote is taken with all in favor.**

NEW BUSINESS:

**WICK Road Repair Proposal:** Mr. Faulkner took a tour with Wick and Tim Fehl to look at roads and the work to be performed. Mr. Faulkner was disappointed that he received a bid from Wick because he did not ask for one. The bid came in at \$15,000.00. To apply compact limestone to 1164 square feet on Hunt Road, the bid came in at \$1,343.00 with an additional \$1,464.00. The total of the bid for Hunt Road is \$2,800.00. There were 474 square feet on Pacer and 32 square feet on Trotter.

**Grant to Repair Hunt Road:** Mr. Faulkner attended a meeting with Sewickley Heights and Bell Acres to discuss a grant program dealing with low volume traffic roads. The purpose of the meeting was to see if the three municipalities could come together to get grant monies.

Sewickley Heights maintains their 8 miles of roads mostly with tar and chip and finds that it works well over time. The Pelly Plan was built with Penn Dot

specifications and the roads are not heavily traveled. Sewickley Heights is spending less on their roads because they are not using Penn Dot specifications. Without a base to the road, we are just putting a Band-Aid on the problem. Engineer Ketterer explains that we are using a lessor depth than Penn Dot because the roads are not heavily traveled.

The grant money for the three municipalities will be \$80,000.00. To qualify for the grant, a Borough Official must attend a school and pass a course. Each municipality must commit to 20% of the total of the project. Sewickley Heights will write the grant. Mrs. Phillips will attend the course if no one else can.

**MOTION: Mr. Cox made a motion to approve up to \$500.00 for an official to attend the grant class, seconded by Mr. Falkner. A roll call vote is taken with all in favor.**

**Wick Bid:** Mr. Faulkner will go around with Tim Fehl and Wick to look at the roads. There is a problem with the top wearing on Pacer Drive. Mr. Faulkner would like to know what the cost is to tar and chip Pacer Drive.

**OTSA Final Inspection:** The final inspection is partially done. Engineer Ketterer states there is nothing in the agreement stating that the takeover is upon a final inspection. A discussion is has around the issue.

**Borough Building Maintenance:** The outside of the building needs to be cleaned and stained and the inside painted. The Borough should get bids for the work.

**Howard Insurance:** Mrs. Phillips met with Howard Insurance to review the policy. Automobile Insurance is on the policy in case Diana or Wayne is in an accident while running a Borough errand. Terrorism and Data Breach were removed from the policy. Mrs. Phillips signed off on the policy.

ADJOURNMENT:

**MOTION: A motion is made by Mr. Cox to adjourn the meeting, seconded by Mrs. Phillips, with all in favor.**

*Respectfully submitted-*  
*Betsy Rengers-Assistant Secretary*